

PERSONNEL

Employee Discipline

Many employees perform their job in an exemplary manner. Some employees, for a variety of reasons, do not perform at an acceptable level. When that happens, the school district will utilize employee discipline in an effort to bring the employee back to quality performance.

Employee discipline is a planned, sequential process that begins informally with discussions and can end in termination of the employee.

Due process is a well-known practice in the area of employee discipline and widely accepted by those who arbitrate employee-employer disputes. This is a process which guarantees that fairness will be used in all cases of employee discipline. The administrative procedure that follows insures due process for all employees.