

INSTRUCTION – SELECTION OF INSTRUCTIONAL MATERIAL
AND OTHER RESOURCES
ADMINISTRATIVE PROCEDURES

- I. Selection Objectives – When instructional materials are considered for selection, the following objectives shall be met:
 - A. To provide materials that will enrich and support the curriculum and needs of the users, taking into account their varied interests, abilities, and learning styles.
 - B. To provide materials that will stimulate growth in factual knowledge, literary appreciation, aesthetic value, and ethical standards.
 - C. To provide a background of information which will assist users in making intelligent judgments in their daily lives.
 - D. To provide materials on opposing sides of controversial issues so that users may develop, under guidance, the practice of critical analysis.
 - E. To provide materials which represent our diverse society and reflect the contributions and achievements of women and men as well as various racial, social, ethnic, and religious backgrounds.
 - F. To place principles above personal opinion and reason above prejudice in the selection of quality materials to assure a comprehensive collection appropriate for the users.

- II. Responsibility for Selection of Resources – The Board of Education is legally responsible for all matters relating to the operation of the district’s schools. The responsibility for the selection of resources is delegated by the Superintendent to other professionally trained personnel employed by the school district.

- III. Criteria for Selection – The criteria for the selection of resources are as follows:
 - A. Resources shall be consistent with the educational goals and outcomes of the district.
 - B. Meets the needs of individual schools based on:
 - a. knowledge of the curriculum
 - b. existing resources
 - C. Age level, maturity level and learning style of students.

- D. Technical quality and aesthetic value.
- E. Recreational and leisure interests of students.
- F. Reading ability of students.
- G. Representations of varying viewpoints.
- H. Includes multicultural, gender fair and disabilities sensitive content which is appropriate, accurate, and factual.
- I. Relevance to the community: local, regional, national, and global.
- J. Professional needs of the faculty.
- K. Cost relationship with other materials.
- L. Timeliness and permanence.

IV. Evaluation of Adopted Resources

The Director of Instructional Services will conduct an evaluation by teacher survey and grade level discussions of the effectiveness of district instructional resource adoptions each year for three years following the implementation of the resources. A report of the results of the evaluation will be submitted to the School Board.

V. Donated Resources (See Selection Criteria)