

PERSONNEL

CERTIFIED PERSONNEL – SCHOOL DAY

The formal school day for all certified personnel shall be in accordance with the terms and conditions of the applicable collective bargaining agreement, and shall commence one-half hour before school begins.

This time provides for the following activities to take place:

1. Planning for instruction
2. Student supervision
3. Assistance to and counseling for students
4. Staff meetings
5. Meetings of student groups
6. Parent conferences

Temporary leaves during the school day must be approved in advance by the Superintendent or other authorized administrative personnel.

Distribution: A