



REGULAR ROUTINE DUTIES List of Things to Accomplish in Major Job function	BAND/ GRADE	% OF TIME D, W	WC	NECESSARY SKILLS KNOWLEDGE, ABILITIES What You Have to Know to Accomplish Duty of Function	PERFORMANCE STANDARDS How Will You Know the Job is Done?
NOTE: LIST EACH MAJOR JOB FUNCTION PRIOR TO LISTING OF ROUTINE DUTIES, SKILLS AND PERFORMANCE STANDARDS					
1.05 Prepares for interpreting by reviewing educational materials on which sign language interpreting is necessary. 1.06 Participates in IEP and other meetings to address areas needed for improvement in facilitating the education process of deaf or hard of hearing of students. 1.07 Other duties as assigned.	B2	5D		Skills: 1. Assessing communication needs of deaf/hard of hearing students and teachers to determine appropriate language use. 2. Problem solving to mediate cultural gaps encountered by deaf/heard of hearing students. 3, Oral and written communication, including interpersonal skills as applied to interaction with students, teachers, coworkers, supervisor and general public sufficient to exchange or convey information and to give and receive work direction.  Requirements: 1. RID Level III Certification 2. Certificate of Interpretation	1.05 Educational material to be interpreted has been adequately prepared.  1.06 Participates in students' IEP and other meetings to provide advice for improving the education process for students.  1.07 Other assigned duties are completed.