

## **BEMIDJI AREA SCHOOLS - Intervention Process in a Nutshell**

**ONGOING:** Implement Best Practices for Core Reading and Math Instruction - Modify/differentiate/supplement within regular classroom, using whole and small group instruction.

- Some students may additionally be receiving Title I/AOM, MN Reading Corps, Indian Education, or classroom interventions. Intervention records should be maintained on AIMSweb or using a record-keeping system of the interventionist's choice.
- Rtl Teams will discuss grade level goals, assessments, and instruction. Implemented strategies and action plans are evaluated. Rtl Teams will also discuss student progress—progress of the group as a whole and progress of students receiving interventions.
- If a student needs more assistance than can realistically be provided in the classroom with general education support, the referring teacher will complete the "TAT Preparation and Documented Pre-Referral Interventions" form **up to the dotted line on the form** and consult the TAT. Plans to complete a student hearing and vision screening should be made as soon as possible if a screening hasn't been completed in the last 6 months. The parent/guardian must be contacted in order to complete the "Cultural Interview" questions and to inform them if vision/hearing screening is necessary.

### **AT THE INITIAL TAT MEETING –**

- The referring teacher will share information from the "TAT Preparation and Documented Pre-Referral Interventions" form with the TAT.
- The TAT will engage in a problem-solving discussion to determine a plan for addressing the student's needs. This may include:
  - Gathering more data or student information.
  - Completing diagnostic assessments (PAST, QPS, IRI, Sight Word Inventory, etc.).
  - Reviewing regular education interventions and their results.
  - Developing and implementing further intervention(s)\* if needed – *\*Pre-referral Requirements: Two interventions are required for a pre-referral, and they may be conducted concurrently by any trained interventionist. Interventions should be conducted 4-5 days a week for at least 20 minutes per session in a 1:1 to 1:3 setting for at least 30 school days. For behavioral interventions, a behavioral skill or strategy should be taught, and the interventionist should have daily contact with the student. Documentation of parental notification must be provided.*
- The "Intervention 1" and "Intervention 2" sections of the "TAT Preparation and Documented Pre-Referral Interventions" form should be completed at this meeting.
- Parents should be notified immediately after the TAT meeting, and "Parent Notification of Intervention" section of the "TAT Preparation and Documented Pre-Referral Interventions" form should be completed. Parents should also be notified if a vision and hearing screening will be conducted.

### **WHILE THE PRE-REFERRAL INTERVENTION(S) IS/ARE BEING CONDUCTED –**

- The interventionist monitors the student's progress at least twice monthly and maintains intervention records on AIMSweb or using a record-keeping system of choice.

### **AT A LATER TAT MEETING, WHEN THE INTERVENTIONS HAVE CONCLUDED (after at least 30 school days) -**

- The TAT reviews intervention results, determines whether the interventions were successful, and considers the next steps for the student. If interventions were successful, the student returns to regular education programming with possible monitoring. If interventions were not successful, the TAT may decide to conduct further intervention(s) and reconvene again later to review results or refer the student's case to the CST.
- The "Intervention Results" and "Group Decisions/Actions" sections of the "TAT Preparation and Documented Pre-Referral Interventions" form should be completed at this meeting.

**CST PREPARATION, IF STUDENT IS BEING REFERRED:** With the assistance of the special education teacher, the referring teacher begins to complete the Special Education Student Referral Review Form and schedules a CST meeting.

**AT THE CST MEETING:** Student data is reviewed. The Special Education Student Referral Review Form is completed and an evaluation planning meeting is scheduled with parents if all agree.