

Staff Development Committee

Meeting Minutes 05-12-2016

The Committee

Melissa Bahr, Lisa Bollinger, Amy Eklund, Terri Forseth, Roxanne Hartje, Teresa Kuleta, Erin Morehouse, Rich Morehouse, Kathy Palm, Tiffany Palmer, Jacque Pearce, Stephen Pflieger, Ashley Sands, Lisa Vind, Janine Wahl, Keven Waller, Diane Whalen

District Updates

Staff Development Funds:

- » Building expenditures to date handout
- » Funds earmarked for district activities handout
- » The amount of funds allocated to buildings and the district will be the same in 2016-2017 as for this year

Responsive Classroom:

- » Dr. Hess and Kathy Palm shared information about training in the new school year on "Responsive Classroom". The training will be covered by the Staff Development Reserve Fund focusing on K-5. Two sessions are set for August 8-11 and 15-18, 2016 for 30 classroom teachers at each.

Q-Comp

- » The Q-Comp application and planning is taking place. If this receives passing marks by all, there will be more staff development opportunities in the future.

Title II

- » Title II will pay for Math and Reading Specialists in 2016-2017. There will be more focus on building needs and not as many staff development grants will be on the table. There will, potentially, be Grade Level Groups on Thursday.

Staff Development Report

- » Guidelines are out for completing the MDE Staff Development Report. Building representatives are encouraged to complete the report in the spring because it is easier to remember activities than in the fall. The report is due in October 2016; Kathy Palm will submit to the state department.

CEUs (Clock Hours)

- » All six teacher licensure CEUs were offered this year, including the new English Learner requirement. The district will communicate with Community Education regarding their offerings in 2016-2017.

District Data Retreat August 2016

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- » The 2016 District Data Retreat will be August 24 with approximately 100 attendees.

District Staff Development Chair Position Open for 2016-2017

- » So far, there have been no volunteers to fill the position of District Staff Development Committee Chair. The current Chair, Stephen Pflieger, encourages committee members to consider this role. It was suggested by the committee to possibly have a Vice-Chair who can move into the Chair position after a given period of time.

Grant Review Dates 2016-2017

- » Review dates for 2016-2017 due and meeting, respectively, are: September 22 and 29; December 1 and 8; February 2 and 9; and May 4 and 11.

Activity Grant Applications Review

Seven grants were up for review this session, all of them approved to receive funding:

1	Creating SMART Board Lessons with District 2 nd Grade Teachers	\$1,806
2	The Daily CAFÉ	\$1,000
3	Dynamic Physical Education Curriculum Adoption	\$1,343
4	ITEM Conference	\$2,825.06
5	Kindergarten Report Card Revision	\$866.88
6	New Teacher Training Sessions, K-6	\$1,444.80
7	Using Math Expressions and Think Central to Promote Differentiated Instruction	\$722.40
Total		\$10,008.14