

**BEMIDJI AREA SCHOOLS
PROPOSED SUPERINTENDENT SEARCH CALENDER**

Jan. 17	Meet with Board to establish search process
Jan. 23	Stakeholder letter to explain process
Jan. 23	Set up on-line survey for community/staff/students
Feb. 5-6	Meet with Board, staff, students and community for input into the “New Superintendent Profile”
Feb. 20, 6:00 pm	Develop “New Superintendent Profile” Submit report on findings to Board
Feb. 12-April 9	Recruit candidates
April 12, 6:00 pm	Five to seven candidates presented to the Board
April 14	First Board Interviews (8:30,9:45,11:00,12:30,1:45,3:00)
April 14	Board narrows choice to two or three finalists
April 17, 18, *19	All day interview process** Community/staff/students interview finalists Board conducts dinner/second interview
April 18, *19	Board narrows choice to one
April 20-27	Negotiate contract
May	Board action on Superintendent’s contract
July 1	Superintendent assumes duties

*if necessary

**Board attends community meeting at 5:00 pm

