



Title I

District Parent & Family

Engagement Plan

2018-2019



Bemidji School District #31
Title I Parent & Family Engagement Plan
2018-2019

Bemidji Area Schools are committed to the goal of providing quality education for every child in this district. We want to establish partnerships with parents and with the community. Everyone gains if the school and home work together to support high achievement of our children. We can't do this job alone. Parents and families play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

Part I. District Expectations:

The District must establish the district's expectations for parent involvement. Bemidji School District agrees to implement the following requirements:

- Bemidji School District will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I programs. Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Bemidji School District will work with its schools to ensure that the required school-level parent and family engagement plan meets the Title I requirements, and includes, as a component, a school-parent compact.
- Bemidji School District will incorporate this district-wide parent and family engagement plan into its district plan.
- In carrying out the Title I parent involvement requirements, to the extent practicable, Bemidji School District and its schools will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the Bemidji School District plan for Title I is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when it submits the plan to Minnesota Department of Education.
- Bemidji School District will involve the parents of children served in Title I schools in decisions about how the one percent of Title I funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

- The school district will be governed by the following definition of the term “parent” includes legal guardian or other person standing in place of a parent (such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the child’s welfare).
- Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - that parents play an integral role in assisting their child’s learning;
 - that parents are encouraged to be actively involved in their child’s education at school;
 - that parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
 - activities such as those described in the Every Student Succeeds Act (ESEA).

Part II. District Family Engagement Plan Required Components:

1. Bemidji School District will take the following actions to involve parents in the joint development of its district/school Parent & Family Engagement Plan:

Activity	Date	Contact Person
District Title I Parent Advisory Council Meetings (posted on district web page: www.bemidji.k12.mn.us)	May 22, 2018 Finalize Plan Revision & Parent Signatures	Director of Curriculum & Administrative Services (218) 333-3100, ext. 31103

2. Bemidji School District will involve parents in the process of district and school plan, review and improvement:

Activity	Date	Contact Person
Inform parents of school report card & parents’ right to know teacher qualifications in the Fall District Title I Newsletter	Fall 2018	Director of Curriculum & Administrative Services
Notify the parents if their child’s school has been identified as needs improvement	By October 1, 2018	School Principal
Identify students who qualify for Title I services	Fall 2018	School Title I Teachers
Involve parents of students in the identified sub-groups as part of the school support team	Fall 2018	School Principal & Title I Teachers
Conduct staff development for implementing effective strategies for parental involvement- at School Staff Meetings	Prior to Fall Parent Conferences, November 8, 2018	School Principal

Activity	Date	Contact Person
Title I School Parent Meetings	By May 22, 2018 Finalize Plan Revision & Parent Signature	School Principal & Title I Teachers
2018 State Test Data Presentation	Fall 2018 – first PAC meeting of the school year	Director of Curriculum & Administrative Services

3. Bemidji School District will provide the following necessary coordination, technical assistance and other support to assist Title I schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance:

Activity	Date	Contact Person
Support & Input from the District Parent Advisory Council	2018-2019 School Year	Director of Curriculum & Administrative Services
Resources for Kindergarten Packets to support early reading and math skills for all elementary schools	By August 28, 2018 Orientation, or at November 8, 2018 Parent Conferences	
Title I School Family Involvement Meetings & Activities	See School Calendars for Family Involvement Activities	School Principal, Title I Teachers & Classroom Teachers
Parent Conferences	November 8, 2018 March 7, 2019	
School & District Web Pages	Updated throughout the school year	Jacque Pearce, District Title I Assistant
Online Family Access	Throughout the school year	Tony Andrews, District Technology Coordinator

4. Bemidji School District will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

Activity	Date	Contact Person
Pre-School Transition Team Meetings	2018-2019 School Year	Sandy Eberhart, Community Education Coordinator Stephanie Hubbard, Special Education Director Director of Curriculum & Administrative Services Elementary School Principals
Staff Meetings	2018-2019 School Year	School Principals

5. Bemidji School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement plan in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement plan and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement plan.

Activity	Date	Contact Person
School Annual Survey of Family Engagement Activities	By end of each school year	Title I Teachers
District-wide Parent Survey, planned with District Title I Parent Advisory Council	Every three years Next survey 2018-2019	Director of Curriculum & Administrative Services

6. Bemidji School District will use the findings of the evaluation to design evidence-based strategies for more effective parent and family engagement as necessary and to revise the parent and family engagement policy as necessary.

Activity	Date	Contact Person
Title I Staff & Principal Training with Minnesota Department of Education	Throughout 2018-2019 school year	Director of Curriculum & Administrative Services (218) 333-3100, ext. 31103
Minnesota Association of Administrators of State and Federal Education Programs (MAASFEP) Conference	October 10-12, 2018	Title I School Principals and Teachers, Director of Curriculum & Administrative Services

7. Bemidji School District will involve parents in activities at the district. This includes establishing a Parent Advisory Council that represents the population of Title I parents and family members, that develops, evaluates and reviews or revises the parent and family engagement policy.

Activity	Date	Contact Person
District Title I Parent Advisory Council Meetings (posted on district web page: www.bemidji.k12.mn.us)	Throughout 2018-2019 school year	Director of Curriculum & Administrative Services (218) 333-3100, ext. 31103

8. Bemidji School District will involve parents and family members of the children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent and will ensure that not less than 90 percent reserved goes directly to Title I schools.

Activity	Date	Contact Person
Title I School and District Parent Meetings	Throughout the 2018-2019 school year	School Principal & Title I Teachers, Director of Curriculum & Administrative Services
Family Involvement Activities, School Newsletters, Homework Help	2018-2019 School Year	School Principals, Title I Teachers & Classroom Teachers
Resources for Kindergarten Packets to support early reading and math skills for all elementary schools	By August 28, 2018 Orientation, or at November 8, 2018 Parent Conferences	Director of Curriculum & Administrative Services

Part V. Accessibility:

In carrying out the parental involvement requirements of this part Bemidji School District to the extent practicable, shall provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

Part VI. Adoption:

The Bemidji School District Family Engagement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I programs, as evidenced by meeting minutes and sign-in sheets.

On May 22, 2018, Bemidji School District Family Engagement Plan will be in effect for the period of 2018-2019 school year.

The Bemidji School District will make this plan available to all parents of participating Title I children on or before September 1, 2018 in print form and on the district web page:

<http://www.bemidji.k12.mn.us/curriculum/title-one/>


Signature of Title I Authorized Representative

May 22, 2018
Date

Parents involved with the development of Bemidji School District Family Engagement Plan:

Parent	School	Signature
Twila Bolte	Solway	Twila Bolte
Kimberly Crawford	Solway	Kimberly Crawford
Angie Berg	J.W. Smith	Angie Berg
Amanda Sherwood	Solway	Amanda Sherwood