

SOLWAY ELEMENTARY

BEMIDJI AREA SCHOOLS Family Engagement Plan 2018-2019

DISTRICT MISSION:

Bemidji Schools are committed to the goal of providing quality education for every child in this district. We want to establish partnerships with parents and with the community. Everyone gains if the school and home work together to support high achievement of our children. We can't do this job alone. Parents and families play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

PART I. SCHOOL FAMILY ENGAGEMENT PLAN REQUIRED COMPONENTS

Solway Elementary will develop and revise the school Family Engagement Plan jointly with parents/guardians of the school and will distribute and make the plan available to families and the local community.

Actions	Date	Person(s) Responsible
Title 1 information table	Fall 2018 Back to School PTO night	Title 1 staff
School Website	Fall 2018	Title 1 staff
Title 1 Pamphlet	Available year round	Title 1 staff

Solway Elementary will hold an Title I annual meeting, in which families are informed about their school's participation in Title I. Parents will be informed of the requirements of Title I, and the right of families to be involved in the education of their children.

Actions	Date Due	Person(s) Responsible
Parents invited to school-wide planning meeting	Spring 2018	Title 1 staff

Solway Elementary will offer a flexible number of meetings/activities, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as deemed necessary to help remove barriers to parent/guardian participation in these school activities and meetings.

Actions	Date Due	Person(s) Responsible
Title 1 Family Night	November 15, 2018	Title I staff
PTO Meetings	Monthly throughout school year	PTO
Back to School Night	September, 2018	School staff and PTO

Solway Elementary will involve families, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school.

Actions	Date Due	Person(s) Responsible
Fall Orientation Day	Fall 2018	School Staff
PTO Meetings	Throughout the year	School Staff/PTO
Parent Survey	Spring 2019	Title I Staff

Solway Elementary will provide families:

- Timely information about the school’s programs;
- A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
- If requested by families, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

Actions	Date Due	Person(s) Responsible
Monthly Newsletter	1 st Tuesday of each month	School staff
Solway Family Handbook	Updated yearly	Principal, Tami Wesely
District/School Website	Updated throughout school year	Jacque Pearce/Solway Title 1
Parent/Teacher Conferences	Fall 2018, Spring 2019	School staff

PART II REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level family/community engagement, each school shall jointly develop with families for all children a school-family compact that outlines how families, the entire school staff, and students will share the responsibility for improved student academic achievement.

- Conduct a family/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child’s achievement;
- Provide frequent reports to families on their children’s progress; and
- Provide families with reasonable access to staff, opportunities to volunteer and participate in their child’s class and observation of classroom activities.

Actions	Date Due	Personal Responsible
School/Family Compact	Fall 2018	Title 1 staff/Classroom Teachers
Fall and Spring Conferences	Fall 2018, Spring 2019	School staff
Solway Family Handbook	Updated yearly	Principal, Tami Wesely
School Newsletter	1 st Tuesday of each month	School staff
Report Cards	4 times/ year	Classroom Teachers

BUILDING CAPACITY REQUIREMENTS FOR INVOLVEMENT

Solway Elementary will ensure effective involvement of families/community and will support a partnership among the school, families, and the community to improve student academic achievement. The school will –

- provide assistance to the families as appropriate, in understanding topics such as the State’s academic content and achievement standards, State and local academic assessments, and how to monitor a child’s progress and work with educators to improve the achievement of their children;
- provide materials and training to help families to work with their children to improve their children’s achievement, such as literacy training and using technology, as appropriate, to foster family involvement;

Actions	Date Due	Person(s) Responsible
Title 1 information table	Fall Back to school night	Title 1 Staff
Title 1 Family Night	November 19 th , 2018	Title 1 and School Staff

Solway Elementary will educate teachers, pupil services personnel, principals, and other staff, with the assistance of families, in the value and utility of contributions of families, and in how to reach out to, communicate with, and work with families as equal partners, implement and coordinate family programs, and build ties between families and the school;

Actions	Date Due	Person(s) Responsible
Parent Compact	Fall 2018	Classroom Teachers
Title 1 Parent events	Throughout the year	Title 1 staff, Classroom Teachers, and Principal
Parent Advisory Council	Meetings throughout the year	Kathy Palm, Title 1 staff
Parent Letter/ Newsletter	Fall and Spring	Title 1 Teachers, Classroom Teachers

Solway Elementary will, to the extent feasible and appropriate, will coordinate and integrate family involvement programs and activities with Head Start, public preschool programs and other organizations and programs with similar interests in supporting families as partners in their children’s education.

Actions	Date Due	Person(s) Responsible
Preschool Tiger Bags	Ongoing throughout the year	Title 1 Paraprofessional

Solway Elementary will ensure that information related to school and family programs, meetings and other activities is sent to the families in a format and, to the extent practicable, in a language families can understand.

Actions	Date Due	Person(s) Responsible
Monthly Newsletters	1 x month	School staff, School Secretary
Title 1 Information Pamphlet	Available anytime	Title 1 staff
School Website	Updated yearly	Title 1 staff
Solway Family Handbook	Updated yearly	Principal

PART III ACCESSIBILITY REQUIREMENTS

In carrying out the family involvement requirements, schools, to the extent practicable, will provide full opportunities for the participation of families with children with limited English proficiency, and families with children with disabilities, including providing information and school reports in a format and, to the extent practicable, in a language families can understand.

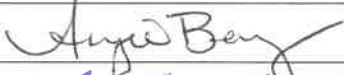


PART IV ADOPTION

This Solway Elementary Family Engagement Plan has been developed jointly with, and agreed on with, families of children participating in the school’s Title I program, as evidenced by meeting minutes.

The Family Engagement Plan was developed by Solway Elementary on May 25, 2018 and will be in effect for the period of one school year. The school will distribute this Family Engagement Plan to all families and make it available to the community on or before October 1, 2018.

Amie Wesely
(Principal Signature)

These families were involved with the development of this document at a meeting held by the school on the date(s) listed above.

PARENT NAME PRINTED	PARENT SIGNATURE
Angie Berg	
Twila Bolte	
Kimberly Crawford	
Amanda Sherwood	