

Gene Dillon Elementary School Parent and Family Engagement Policy 2018-2019

Gene Dillon Elementary staff are committed to the goal of providing quality education for every child in this district. We want to establish partnerships with parents and with the community. Everyone gains if school and home work together to support high achievement of our children. We can't do this job alone. Parents and families play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

Part I. Description of how the District and School will Implement Required Components

- Gene Dillon Elementary will engage parents and families who have Title I students in developing/revising the district and school policy.

Actions	Date	Person(s) Responsible
Family Engagement Meeting	October	Title I Teachers & Parents
Website	Throughout the school year	Title I Teachers
File in Title I Binder/Folders	May	Title I Teachers

- Gene Dillon Elementary will convene an annual meeting, at a convenient time, when the parents of participating children are available to attend. The Title I annual meeting will inform parents about the Title I program, explain the requirements of parent and family engagement and the rights and responsibilities of the parents to be involved.

Actions	Date	Person(s) Responsible
Parent Compacts	October/March Conferences	Classroom & Title I Teachers
Parent Advisory Council	November	Title I Teachers & Title I Director
Parent Intervention Letters	November	Title I Teachers

- Gene Dillon Elementary will offer flexible meeting times during morning, evening or weekends and may provide transportation, child care or home visits.

Actions	Date	Person(s) Responsible
Cultural & Curricular Expos	October/March Conferences	Principals, Classroom & Title I Teachers
D.E.A.R. (Drop Everything and Read) Day	March - Dr. Seuss's Birthday	Principals, Classroom & Title I Teachers
Family Picnic	May	Principals, Classroom & Title I Teachers

- Gene Dillon Elementary will involve parents in the planning and review of the school improvement plan and the joint development of the schoolwide plan when applicable. If the schoolwide plan is not satisfactory to the parents, submit comments on the plan when submitted to the district. [Section 1114(b)]

➤ Gene Dillon is not a Schoolwide Title I School at this time.

5. Gene Dillon Elementary will provide assistance to parents of Title students:
 6. Timely information about programs offered to engage in their child's education.
 7. An explanation of the curriculum, state and local academic assessments including alternate assessments, and the achievement levels of the state academic standards.
 8. If they request, opportunities for regular meetings to hear their suggestions and participate in decisions related to their child's education.
 9. (List activities, such as workshops, conferences, classes, website, including any equipment or other materials that may be necessary to ensure success.)

Actions	Date	Person(s) Responsible
Parent/Teacher Conferences	October & March	Principals, Classroom & Title I Teachers
Parent & School Compacts	October & March Conferences	Classroom & Title I Teachers
Parent Advisory Council	September/January/May	Title I Teachers & Title I Director
Parent Intervention Letters	Throughout school year	Title I Teachers

Part II. Description of the Shared Responsibilities for High Student Academic Achievement

Gene Dillon Elementary will jointly develop with Title I parents a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement to meet the State academic standards. The compact should:

1. Describe the curriculum and instruction that help their student meet the state standards, identify where their child is performing and discuss ways the parent can support their child's education at home and at school.
2. Talk about the importance of the teachers and parents communicating on an ongoing basis at a minimum:
 3. Conduct a parent-teacher conference in elementary schools, at least annually, during which time the compact is discussed as it relates to the individual child.
 4. Provide frequent reports to parents on their children's progress.
 5. Provide information on how parents can contact staff and staff can best contact parents, opportunities to volunteer and participate in their child's class, and observation of classroom activities.
 6. Make sure that two-way meaningful communication between family members and school staff is addressed and when at all possible, is in a language the parents and family members can understand.

Actions	Date	Person(s) Responsible
Parent Compacts	October & March Conferences	Classroom & Title I Teachers
Title I Quarterly Parent Letters	End of each quarter	Classroom & Title I Teachers
Family Event Letters	Throughout the school year	Title I Teachers

Part III. Accessibility

Gene Dillon Elementary and Bemidji School District will meet the requirements of parent and family engagement of Title I, to the extent practicable, we will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

Actions	Date	Person(s) Responsible
English Language Learner Collaboration	Throughout the school year	Principal, E.L.L., Classroom & Title I Teachers
American Indian Liaison Collaboration	Throughout the school year	Principal, American Indian, E.L.L., Classroom & Title I Teachers

Part IV. Adoption

The Gene Dillon Elementary Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I programs, as evidenced by meeting minutes and sign-in sheets.

On June 21, 2018 the Gene Dillon Elementary Parent and Family Engagement Policy will be in effect for the period of the school year.

Gene Dillon Elementary will distribute this policy to all parents of participating Title I children and make it available to the community.



(Signature of Title I Authorized Representative)

6-25-18

(Date)

NOTE TO THE DISTRICT: It is not a requirement that the district parent and family engagement policy is signed. This sample template is not an official U.S. Department of Education document. It is provided only as an example.