

SCHOOL PROPERTIES
EQUIPMENT – LEAVING MONEY AND OTHER VALUABLES
IN DESKS AND CLASSROOMS

District or personal money, stamps or other valuables shall not be left in the classroom. The district will not be responsible for personal items left in buildings. District money from fund raisers, fines, lost books or supplies, etc., should be turned in to the District Office on a daily basis for deposit. Employees not following proper procedures may be held responsible for resulting losses.