

RECORDS

Student Records

Parents/guardians and students are allowed to inspect and review any and all official student records, files and data including all material in the cumulative record.

All permanent student records, e.g. transcripts, health records, IEP's , are on file and are available upon request. Students needing any of these documents may secure them by filling out a request form in the Registrar's Office or by calling Donna Rust at (218) 444-1600, ext. 63326. There is no charge for any of these records while a student is at Bemidji High School.

After a student graduates or terminates their enrollment at BHS, a fee will be assessed according to the following schedule:

- Transcripts - \$2.00
- Health File - \$2.00
- IEP or any other permanent record materials - \$1.00 per page

Outside agencies will be charged the above fees for any student (graduate or non-graduate) information provided the appropriate student release forms have been submitted to the Registrar. These fees will not apply to In-State or Out-State High Schools requesting information on transfer students from BHS.