



# Title I Teacher & Principal Meeting

12:00 – 3:00, Thursday, May 13, 2016

## District Board Room

**Members Present:** Audra Allen, Kelly Blair, Kim Bolte, Mishel Carlson, Vince Collyard, Michele Green, Terri Forseth, Karie Hougard, Maureen Holmstrom, Amanda Mix, Nancy Neis, Gigi Nicoson, Sarah Nielsen, Kathy Palm, Darlene Riewer, Heather Sande, Liana Schaefer, Pat Welte

### Minutes:

1. For introductions, members shared a time when they felt most fulfilled as a teacher when working with a student. Often the most difficult student turned out to be the one who made the greatest gains and gave each teacher the best experience.
2. Kathy shared data to help with the completion of the Schoolwide Plan Needs Assessment including:
  - a. 2015-2016 Demographics (handout)
  - b. 2015 School Needs Assessment Data (handout)
  - c. Preliminary 2016 MCA data (handout)
  - d. Viewpoint Data Warehouse – available now and updated with final MCAs by Monday, May 16
  - e. Kathy will share MAP and AIMSweb when available
3. We discussed Solway's Continuous Improvement Audit results from March 21, 2016. Overall, the results were very positive. Kathy shared that she was able to be part of the parent group, and they were very complementary about Solway School. MDE's recommendations include:
  - a. Strengthen leadership team core structures, informed by best practice.
  - b. Ensure rigor of school SMART goals.
  - c. Ensure implementation data and fidelity checks for selected interventions.
  - d. Ensure sufficient time and support for effective PLCs.
4. We discussed the Family Engagement Plans. Teachers should email their school's final plan with parent signatures to Kathy by June 8. If schools want more parent signatures, we will ask parents who attend the next Parent Advisory Council meeting at Solway June 1 to approve the plans. We will post the final 2016-2017 Family Engagement Plans on the district Title I web site.
5. We went through the new 2016-2017 Schoolwide Plan sections in detail and teachers offered suggestions for information they would include. Teams should complete a draft of their plan and send it to Kathy by June 8. During the August workshop days, teams will need to revise their plans with the final MCA data.
6. The meeting adjourned at 3:10.