

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITOR'S REPORT
JUNE 30, 2019

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
JUNE 30, 2019

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BEMIDJI, MINNESOTA
JUNE 30, 2019

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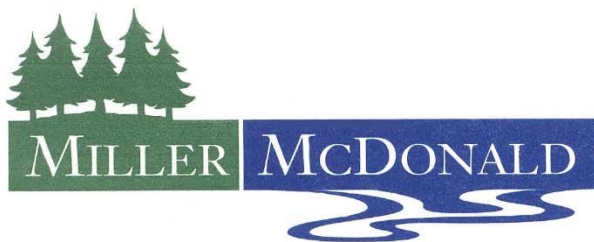
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INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
YEAR ENDED JUNE 30, 2019

OFFICIAL DIRECTORY

(Unaudited)

<u>School Board Members and Officers</u>	July 1, 2018 to December 31, 2018	January 1, 2019 to June 30, 2019
Chairperson	Carol L. Johnson	Jeff Haack
Vice-Chairperson	Melissa Bahr	John Gonzalez
Clerk	Jeff Haack	Ann Long Voelkner
Treasurer	John Gonzalez	Carol. L Johnson
Director	Ann Long Voelkner	Sarah Young
Director	Shawn Whiting	Jeff Lind
<u>Administration</u>		
Superintendent	Tim Lutz	Tim Lutz
Business Manager	Chris Leinen, J.D.	Chris Leinen, J.D.



MILLER MCDONALD, INC.
Certified Public Accountants
513 Beltrami Avenue
P.O. Box 486
Bemidji, MN 56619
(218) 751 - 6300
Fax (218) 751 - 0782
www.millermcdonald.com

INDEPENDENT AUDITOR'S REPORT

**The Board of Education
Independent School District No. 31
Bemidji, Minnesota**

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Independent School District No. 31 - Bemidji, Minnesota, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Independent School District No. 31 - Bemidji, Minnesota's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Independent School District No. 31 - Bemidji, Minnesota, as of June 30, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison schedule, the Schedule of Changes in the District's Net OPEB Liability and Related Ratios, the Schedule of Investment Returns, the Schedule of the District's and Non-Employer Proportionate Share of the Net Pension Liability, and the Schedule of District's Contributions on pages 5 through 17 and 62 through 74, respectively, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Independent School District No. 31 - Bemidji, Minnesota's basic financial statements. The Official Directory, nonmajor governmental fund financial statements, agency fiduciary fund financial statements, Fiscal Compliance Report and statistical section, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The nonmajor governmental and agency fiduciary fund financial statements, Fiscal Compliance Report, and the Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the nonmajor governmental and agency fiduciary fund financial statements, Fiscal Compliance Report, and Schedule of Expenditures of Federal Awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The Official Directory and statistical section have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 19, 2019, on our consideration of Independent School District No. 31 - Bemidji, Minnesota's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Independent School District No. 31 - Bemidji, Minnesota's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Independent School District No. 31 - Bemidji, Minnesota's internal control over financial reporting and compliance.

Miller McDonald, Inc.

December 19, 2019
Bemidji, Minnesota

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

This section of Independent School District No. 31 – Bemidji, Minnesota's annual financial report presents our discussion and analysis of the District's financial performance during the fiscal year that ended on June 30, 2019. Please read it in conjunction with the District's financial statements, which immediately follow this section.

FINANCIAL HIGHLIGHTS

Key financial highlights for the year ended June 30, 2019 include the following:

- Net position increased by 68.68% from the prior year.
- District-wide revenues were \$75,215,336 and district-wide expenses were \$61,767,419.
 - The District's current year gain is primarily due to the decrease in net pension and OPEB liabilities and deferrals (see Note 6 and Note 7).
- Total enrollment decreased by 34.16 students or .67% from 5,078.95 to 5,044.79 ADM students.
- General fund balances decreased by \$1,410,237 primarily due to the transition between the new school, Gene Dillion Elementary, and the existing schools. Also, Special Education costs continue to rise and inflation has outpaced the increase in state funding.
- The District purchased new equipment in the amount of \$1,500,842, and buildings and improvements of \$4,967,474. The new 4th and 5th grade school building was finished and added during the year.
- The District made payments of \$6,130,000 on its outstanding general obligation bonds and issued a \$2,725,000 refunding bond.

OVERVIEW OF THE FINANCIAL STATEMENTS

The financial section of the annual report consists of four parts – Independent Auditor's Report, required supplementary information, which includes the management's discussion and analysis (this section), the basic financial statements, and supplementary information. The basic financial statements include two kinds of statements that present different views of the District:

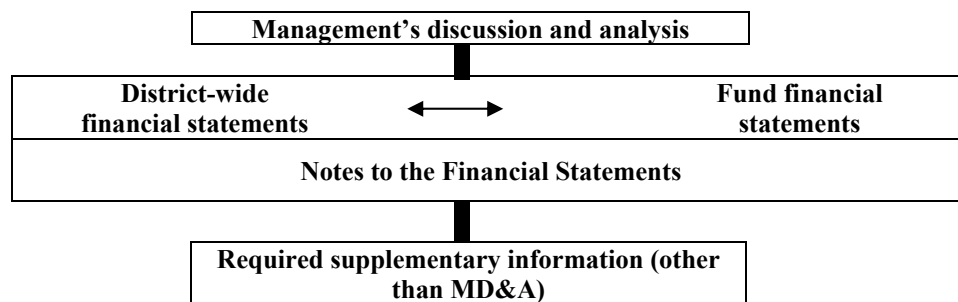
- The first two statements are *district-wide financial statements* that provide both *short-term* and *long-term* information about the District's overall financial status.
- The remaining statements are *fund-financial statements* that focus on individual parts of the District, reporting on the District's operations in more detail than the district-wide statements.
- The *governmental funds statements* tell how basic services such as regular, vocational and special education were financed in the short-term as well as what remains for future spending.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

OVERVIEW OF THE FINANCIAL STATEMENTS (Continued)

- *Fiduciary funds* statements provide information about the financial relationships in which the District acts solely as a trustee or agent for the benefit of others whom the resources belong.

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the financial statements with a comparison of the District's general and special revenue funds budgets for the year. The following diagram explains how the various parts of this annual report are arranged and related to one another.



The major features of the District's financial statements, including the portion of the District's activities they cover and the types of information they contain, are summarized below. The remainder of the overview section of the MD&A highlights the structure and content of each of the statements.

	District-wide Statements	Fund Financial Statements	
		Governmental Funds	Fiduciary Funds
Scope	Entire district except fiduciary funds	The activities of the district that are not proprietary or fiduciary, such as special education and building maintenance	Instances in which the district administers resources on behalf of someone else, such as retiree benefits and student activities
Required financial statements	<ul style="list-style-type: none"> • Statement of net position • Statement of activities 	<ul style="list-style-type: none"> • Balance sheet • Statement of revenues, expenditures, and changes in fund balances 	<ul style="list-style-type: none"> • Statement of fiduciary net position • Statement of changes in fiduciary net position
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial focus	Accrual accounting and economic resources focus
Type of assets/liability information	All assets and liabilities, both financial and capital, short-term and long-term	Generally assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included	All assets and liabilities, both short-term and long-term; funds do not currently contain capital assets, although they can
Type of deferred outflows/inflows of resources information	All deferred outflows/inflows of resources, regardless of when cash is received or paid	Only deferred outflows of resources expected to be used up and deferred inflows of resources that come due during the year or soon thereafter; no capital assets included	All deferred outflows/inflows of resources, regardless of when cash is received or paid
Type of inflow/outflow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable	All additions and deductions during the year, regardless of when cash is received or paid

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

OVERVIEW OF THE FINANCIAL STATEMENTS (Continued)

District-wide Statements

The district-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the District's assets, deferred outflows of resources, liabilities and deferred inflows of resources. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The district-wide statements report the District's net position and how it changed. Net position – the difference between the District's assets, deferred outflows of resources, liabilities and deferred inflows of resources – is one way to measure the District's financial health or position.

- Over time, increases or decreases in the District's net position is an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the overall health of the District you need to consider additional non-financial factors such as changes in the District's property tax base and the condition of school buildings and other facilities.

In the district-wide financial statements the District's activities are shown in one category:

- **Governmental Activities** – The majority of the District's basic services are included within these activities; such as regular and special education, transportation, administration, food services, and community education. Property taxes and state aids finance the majority of these activities.

Fund Financial Statements

The fund financial statements provide more detailed information about the District's funds – focusing on its most significant or “major” funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs.

- Some funds are required by State law and by bond covenants.
- The District establishes other funds to control and manage money for particular purposes (e.g., repaying its long-term debts) or to show that it is properly using certain revenues (e.g., federal grants).

The District has two types of funds:

Governmental Funds – The majority of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps to determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the district-wide statements, we provide additional information following the governmental funds statements that explains the relationship (or differences) between them.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

OVERVIEW OF THE FINANCIAL STATEMENTS (Continued)

Fiduciary Funds – The District is the trustee, or fiduciary, for assets that belong to others. The District is responsible for ensuring that only those to whom the assets belong use the assets reported in these funds. The District's fiduciary activities (consisting of an irrevocable trust fund and two agency funds held for others) are reported in a separate Statement of Fiduciary Net Position. We exclude these activities from the district-wide financial statements because the District cannot use these assets to finance its operations.

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE
(DISTRICT-WIDE FINANCIAL STATEMENTS)

Net Position

The District's combined net position was (\$6,133,214) at June 30, 2019 (see the following table). At June 30, 2018 the net position was (\$19,581,131), with an increase of \$13,447,917 from operating activities for the year ended June 30, 2019.

	2019	2018	Net Changes	
			Amount	Percent
Current and other assets	\$ 30,277,309	\$ 39,675,397	\$ (9,398,088)	-23.69%
Capital assets, net of depreciation	88,824,178	85,890,331	2,933,847	3.42%
Total assets	119,101,487	125,565,728	(6,464,241)	-5.15%
Deferred outflows of resources	35,601,573	47,867,538	(12,265,965)	-25.62%
Current payables	7,810,542	9,915,747	(2,105,205)	-21.23%
Long-term liabilities:				
Due within one year	2,407,119	3,946,417	(1,539,298)	-39.00%
Due after one year	89,986,305	161,575,026	(71,588,721)	-44.31%
Total liabilities	100,203,966	175,437,190	(75,233,224)	-42.88%
Deferred inflows of resources	60,632,308	17,577,207	43,055,101	244.95%
Net position:				
Net investment in capital assets	48,950,811	44,386,087	4,564,724	10.28%
Restricted	8,230,511	8,296,091	(65,580)	-0.79%
Unrestricted (Deficit)	(63,314,536)	(72,263,309)	8,948,773	12.38%
Total net position	\$ (6,133,214)	\$ (19,581,131)	\$ 13,447,917	68.68%

Net position increased by 68.68% for the year ended June 30, 2019 primarily due to the change in net pension liability, OPEB liability, and related deferrals (see Note 6 and Note 7).

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE
(DISTRICT-WIDE FINANCIAL STATEMENTS) (Continued)

Change in Net Position

The increase in net position occurs as a result of the District's revenues being more than its expenses for the year ended June 30, 2019. A summary of the District's revenues and expenses, along with the amount of change and percentages from the year ended June 30, 2018 for each category are as follows:

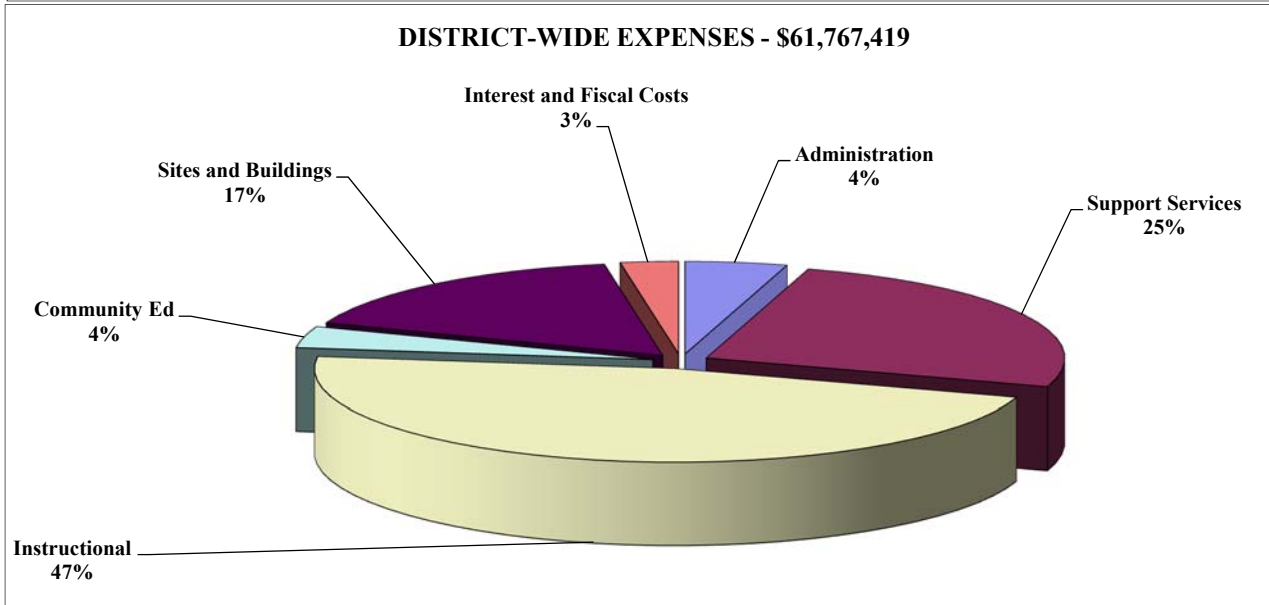
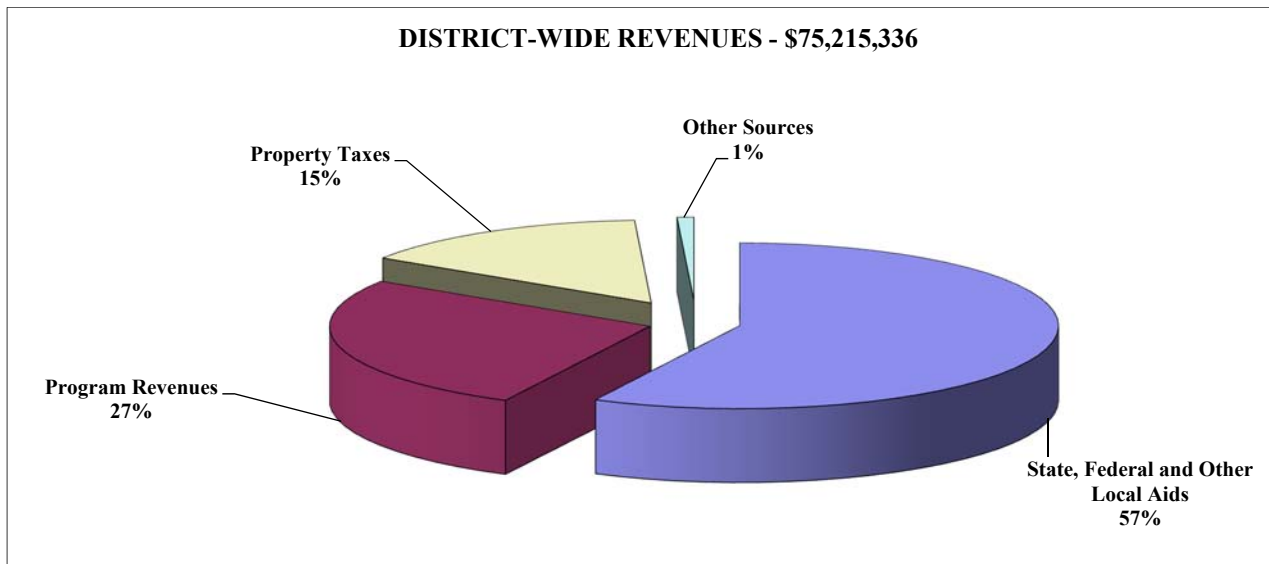
	2019		2018		Net Change	
	Amounts	Percent	Amounts	Percent	Amount	Percent
<u>Revenues:</u>						
Program Revenues:						
Charges for Services	\$ 3,872,416	5.15%	\$ 3,989,172	5.23%	\$ (116,756)	-2.93%
Operating Grants and Contributions	16,231,004	21.58%	15,266,140	20.03%	964,864	6.32%
Total Program Revenues	20,103,420	26.73%	19,255,312	25.26%	848,108	4.40%
General Revenues:						
Property Taxes	11,290,494	15.01%	11,244,133	14.75%	46,361	0.41%
Aids and Payments from State and Federal Sources	43,191,219	57.42%	45,105,290	59.17%	(1,914,071)	-4.24%
Other Sources	630,203	0.84%	619,195	0.81%	11,008	1.78%
Total General Revenues	55,111,916	73.27%	56,968,618	74.74%	(1,856,702)	-3.26%
Total Revenues	75,215,336	100.00%	76,223,930	100.00%	(1,008,594)	-1.32%
<u>Expenses:</u>						
Instructional:						
Regular Instruction	15,885,718	25.72%	38,754,046	43.38%	(22,868,328)	-59.01%
Vocational Instruction	803,692	1.30%	830,417	0.93%	(26,725)	-3.22%
Special Education Instruction	12,363,641	20.02%	19,100,688	21.38%	(6,737,047)	-35.27%
Total Instructional	29,053,051	47.04%	58,685,151	65.69%	(29,632,100)	-50.49%
Support Services:						
District Support Services	1,939,846	3.14%	1,726,671	1.93%	213,175	12.35%
Instructional Support Services	3,434,918	5.56%	3,059,182	3.42%	375,736	12.28%
Pupil Support Services	10,345,831	16.75%	10,362,312	11.60%	(16,481)	-0.16%
Total Support Services	15,720,595	25.45%	15,148,165	16.96%	572,430	3.78%
Administration	2,826,611	4.58%	2,594,555	2.90%	232,056	8.94%
Community Education and Services	2,286,783	3.70%	2,103,179	2.35%	183,604	8.73%
Sites and Buildings	10,274,748	16.63%	9,161,546	10.26%	1,113,202	12.15%
Fiscal and Other Fixed Costs	290,056	0.47%	241,575	0.27%	48,481	20.07%
Interest on Long-Term Debt	1,315,575	2.13%	1,394,504	1.56%	(78,929)	-5.66%
Total Expenses	61,767,419	100.00%	89,328,675	100.00%	(27,561,256)	-30.85%
Changes in Net Position	\$ 13,447,917		\$ (13,104,745)		\$ 26,552,662	

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE
(DISTRICT-WIDE FINANCIAL STATEMENTS) (Continued)

For the year ended June 30, 2019, the District's total revenues were \$75,215,336 and consisted of program revenues of \$20,103,420, property taxes of \$11,290,494, general aids and payments from state and federal sources of \$43,191,219, other sources of \$630,203. Expenses totaling \$61,767,419 consisted of regular, vocational and special education instruction costs of \$29,053,051; district, instructional and pupil support services of \$15,720,595; sites and buildings costs of \$10,274,748 community education and services costs of \$2,286,783; administrative costs of \$2,826,611; interest on long-term debt of \$1,315,575, and fiscal other and fixed costs of \$290,056.

The following charts express revenues and expenses, in broad categories, for the year ended June 30, 2019:



INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE
(DISTRICT-WIDE FINANCIAL STATEMENTS) (Continued)

The net cost of governmental activities is the total costs less program revenues applicable to each category. Total and net costs for the years ended June 30, 2019 and 2018 are as follows:

	<u>Cost of Services - 2019</u>		<u>Cost of Services - 2018</u>	
	<u>Total</u>	<u>Net</u>	<u>Total</u>	<u>Net</u>
Administration	\$ 2,826,611	\$ 2,826,611	\$ 2,594,555	\$ 2,594,555
District Support Services	1,939,846	1,939,846	1,726,671	1,726,671
Regular Instruction	15,885,718	11,985,947	38,754,046	34,955,463
Vocational Instruction	803,692	788,410	830,417	802,075
Special Education Instruction	12,363,641	1,812,649	19,100,688	9,367,013
Community Education and Services	2,286,783	443,846	2,103,179	199,983
Instructional Support Services	3,434,918	3,434,918	3,059,182	3,058,524
Pupil Support Services	10,345,831	6,575,372	10,362,312	6,596,470
Sites and Buildings	10,274,748	10,254,843	9,161,546	8,292,608
Fiscal and Other Fixed Costs	290,056	285,982	241,575	237,148
Interest on Long-Term Debt	1,315,575	1,315,575	1,394,504	1,394,504
Total Expenses	<u>\$ 61,767,419</u>	<u>\$ 41,663,999</u>	<u>\$ 89,328,675</u>	<u>\$ 69,225,014</u>

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS
(FUND FINANCIAL STATEMENTS)

Fund Balances

The financial performance of the District as a whole is reflected in its governmental funds as well. As the District completed the year, its governmental funds reported a combined fund balance of \$11,915,296.

Total fund balances decreased in the amount of \$7,443,835 from the end of the prior year. Expenditures and other financing uses exceeded revenues and other financing sources in the General Fund, Debt Service Fund, Building Construction Fund and Food Service Fund by \$1,410,237, \$1,458,376, \$4,482,655 and \$199,515, respectively. Revenues and other financing sources exceeded expenditures and other financing uses in the Community Service Fund and OPEB Debt Service Fund by \$40,793 and \$66,155, respectively.

The authority to set aside or "label" funds usually comes from a state or federal ordinance or a school board resolution. Restricting and committing funds is referred to by GASB as "stabilization agreements" in recognition that these funds are not available to spend in the next year in an unrestricted fashion. In the case of the District we have five levels of committed or restricted funds.

The highest level is for "Restricted Funds". These are funds whose purpose is determined by *Minnesota Statute*. Examples include Staff Development, Operating Capital, Alternative Programs, Gifted and Talented, Long-Term Facilities Maintenance, Medical Assistance, Teacher Development and Safe Schools. At June 30, 2019, our restricted General Fund Balance is \$5,646,983, which is an increase of \$750,777 from the prior year.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS
(FUND FINANCIAL STATEMENTS) (Continued)

The second highest level is "Committed for Specific Purpose", which requires Board action. The "Committed for Separation/Retirement Benefits" fund balance in the General Fund is \$577,793 and represents a portion of our unfunded liability as calculated in our GASB 16 actuarial analysis. This obligation deals primarily with employee severance agreements contained in negotiated agreements. The total unfunded liability is currently calculated at \$421,552 by Hildi Incorporated. This GASB No. 16 actuarial analysis is performed every two years in addition to our GASB No. 75 calculations.

GASB No. 75 deals mainly with the presentation of other post-employment retiree health insurance. It's funded through a bond issue that was deposited into a Post-Employment Benefits Irrevocable Trust, the current balance of which is \$2,472,881. As of June 30, 2019, the other post-employment health benefit liability as estimated by our actuaries, Hildi Inc., is \$9,454,021.

The "Non-spendable" fund balance in the General Fund is \$396,628 and is made up of pre-bought inventory in the warehouse and prepaid health insurance expenditures.

The General Fund has a \$151,090 "Assigned" fund balance for the year ended June 30, 2019.

Our fund balance policy requires that we have at least 10% of our General Fund operating budget in a combination of committed, assigned and unassigned fund balances. If the figure is less than 10%, the Board must initiate cost containment measures or seek additional revenue enhancement through increased fees or voter approved operating referendum funding. The current combined amount of \$2,966,808 represents 5.4% of our 2019 General Fund operating budget of \$55,096,742, which excludes expenditures for restricted revenue sources and therefore, will trigger the actions described above.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS
(FUND FINANCIAL STATEMENTS) (Continued)

Revenue and Expenditures

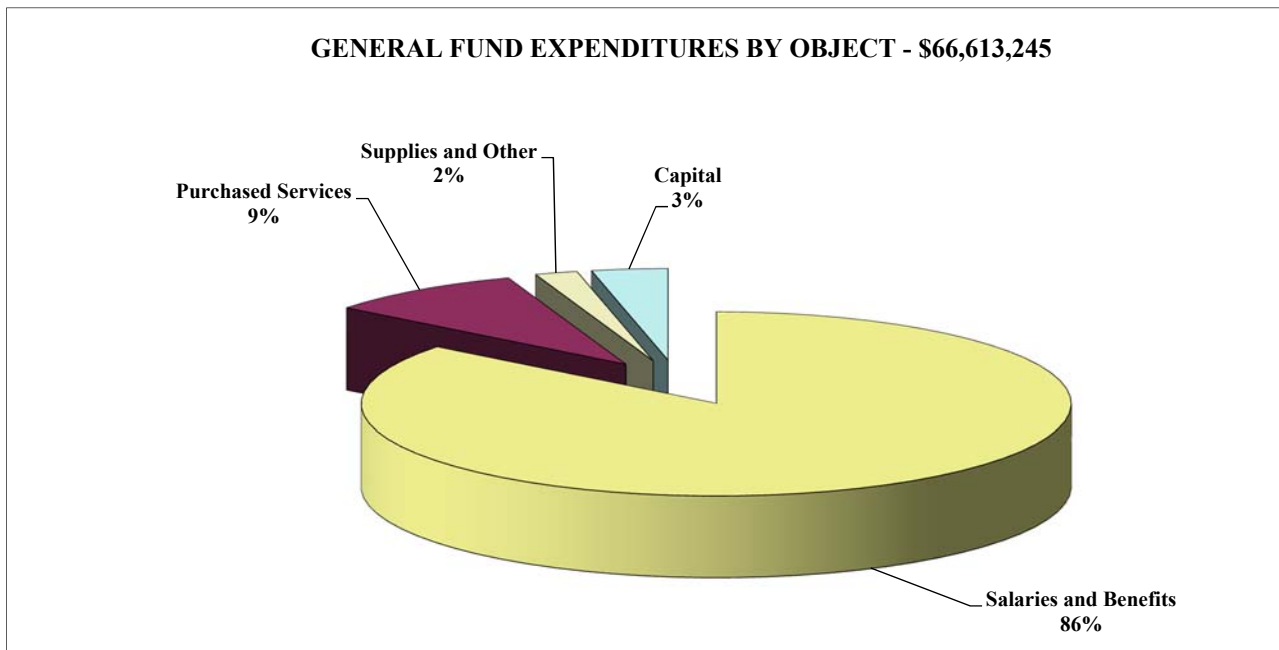
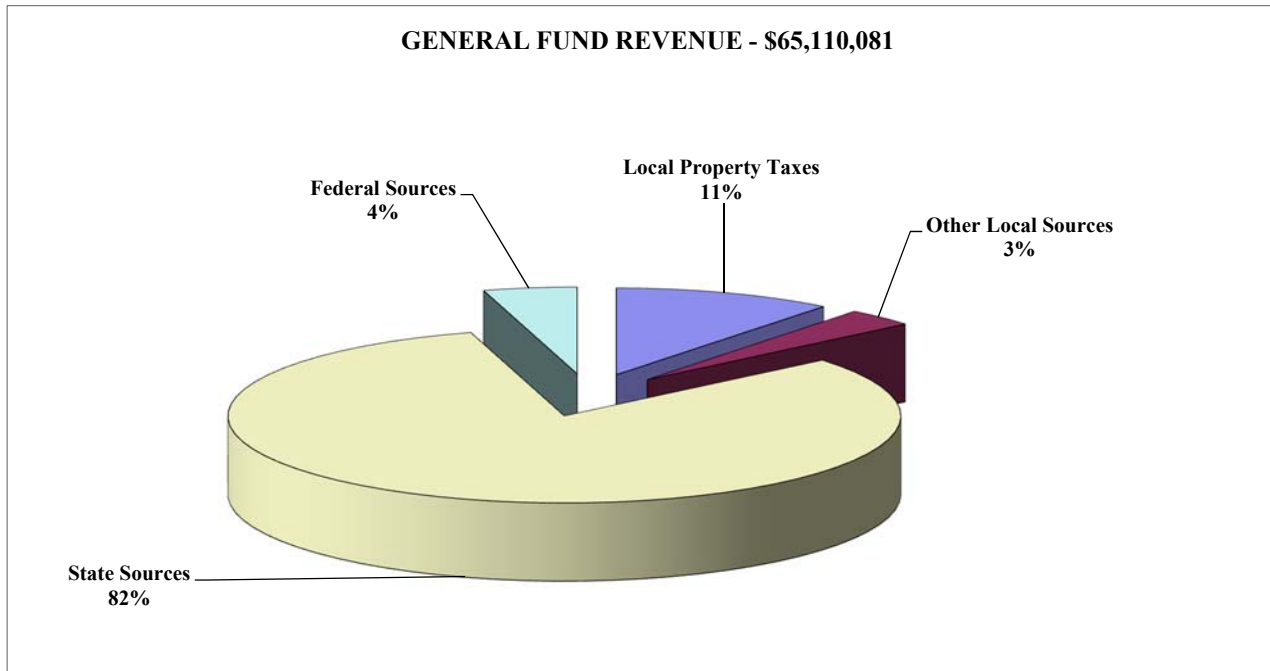
Revenues of the District's governmental funds totaled \$74,864,378 while total expenditures were \$82,456,140. A summary of the revenues and expenditures reported on the governmental fund financial statements are as follows:

	<u>YEAR ENDED JUNE 30, 2019</u>			
	<u>Revenues</u>	<u>Expenditures</u>	<u>Other Financing Sources (Uses)</u>	<u>Fund Balance Increase (Decrease)</u>
Major Funds:				
General Fund	\$ 65,110,081	\$ 66,613,245	\$ 92,927	\$ (1,410,237)
Debt Service Fund	3,227,324	4,685,700	-	(1,458,376)
Non-major Funds:				
Food Service Fund	3,490,475	3,689,990	-	(199,515)
Community Service Fund	2,345,033	2,304,240	-	40,793
Building Construction Fund	93,682	4,576,337	-	(4,482,655)
OPEB Debt Service Fund	597,783	586,628	55,000	66,155
Totals	<u>\$ 74,864,378</u>	<u>\$ 82,456,140</u>	<u>\$ 147,927</u>	<u>\$ (7,443,835)</u>
	<u>YEAR ENDED JUNE 30, 2018</u>			
	<u>Revenues</u>	<u>Expenditures</u>	<u>Other Financing Sources (Uses)</u>	<u>Fund Balance Increase (Decrease)</u>
Major Funds:				
General Fund	\$ 66,238,215	\$ 65,584,313	\$ -	\$ 653,902
Debt Service Fund	3,307,699	4,686,775	-	(1,379,076)
Building Construction Fund	235,404	21,661,173	-	(21,425,769)
Non-major Funds:				
Food Service Fund	3,493,214	3,563,914	-	(70,700)
Community Service Fund	2,397,682	2,122,505	-	275,177
OPEB Debt Service Fund	552,351	538,190	-	14,161
Totals	<u>\$ 76,224,565</u>	<u>\$ 98,156,870</u>	<u>\$ -</u>	<u>\$ (21,932,305)</u>

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

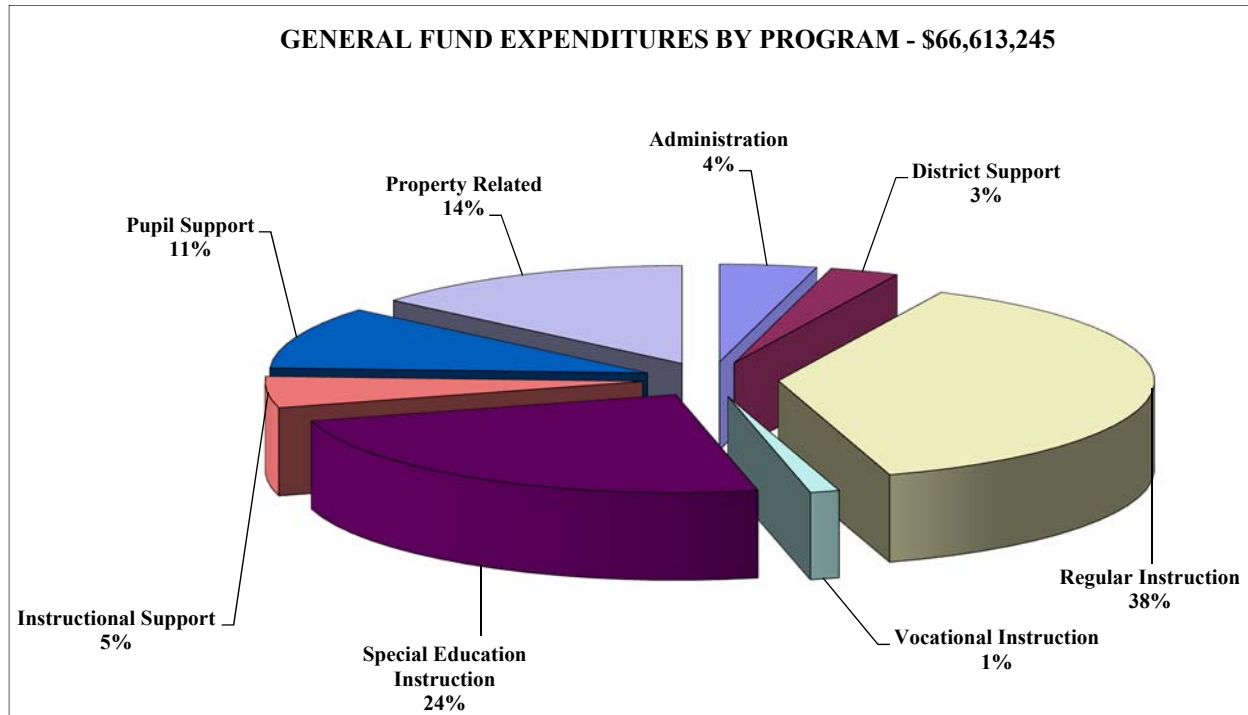
FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS
(FUND FINANCIAL STATEMENTS) (Continued)

The following graphs are presented for the General Fund revenues and expenditures:



INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS
(FUND FINANCIAL STATEMENTS) (Continued)



General Fund Budgetary Highlights

During the year ended June 30, 2019, the District experienced several revisions to its operating budget. These revisions were planned and necessary because an initial budget, adopted prior to June 30, 2018, was adopted for the sole purpose of satisfying the state requirement of having an adopted budget in place prior to spending funds for the next fiscal year. In the state of Minnesota a budget is also an appropriating document. The first revision occurred in the fall of 2018 when enrollment numbers, staffing levels and other significant informational items were more available. Other revisions occurred as financial information became available that was of a significant nature and therefore necessitated a revision.

Although the District's General Fund final budget anticipated that expenditures would exceed revenues by \$563,191, the actual results for the year reported expenditures exceeded revenues in the amount of \$1,503,164. Actual expenditures were \$172,423 under the budgeted amount. Revenues were less than the budgeted amount by \$1,112,396. These variances in the budget were primarily attributed to the following:

- Revenues from State Sources were under budget by \$1,853,984 due to a negative special funding contribution from the State of MN in the amount of \$1,921,475.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS
(FUND FINANCIAL STATEMENTS) (Continued)

The main variances in budgeted versus actual expenditures were as follows:

- Regular instruction and capital outlay were under budget by \$1,943,969 and \$1,531,818, respectively. This was partially offset by special education instruction being over budget by \$1,771,164. Regular instruction was under budget due to a negative special funding contribution from the State of MN in the amount of \$1,921,475. Capital outlay variance is due to building improvements being less than anticipated. The special education variance is due to the increased costs per student along with the increase in the number of students served during the year. This trend is consistent state wide. The state wide gap between special education funding and mandated services is a major hurdle facing the state legislature and all schools in Minnesota.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

During the year the District added \$6,468,366 of capital assets to its inventory records. Additions included \$893,526 of equipment, \$607,366 of transportation vehicles, \$4,234,165 of buildings and \$733,309 in new construction. The District disposed of various vehicles, and building improvements with a total original cost of \$366,916, and \$9,600, respectively.

Long-Term Debt

As of June 30, 2019 the District's long-term liabilities totaled \$92,393,424. This consisted of bonded indebtedness of \$39,770,000, plus net unamortized bond discounts and premiums of \$2,388,226, capital leases of \$641,665, net pension liability of \$42,190,841, severance payable of \$421,552 and Net Other Post-Employment Benefits (OPEB) liability of \$6,981,140.

During the year the District retired \$3,405,000 of outstanding bond principal and paid \$1,812,328 of interest and fiscal fees on long-term outstanding bonds payable. The District paid \$104,436 of total principal on outstanding capital leases and paid \$32,813 of total interest on the outstanding capital leases. Net pension liability had a decrease of \$69,655,384, severance payable had a net decrease of \$279,646 and the Net OPEB liability had an increase of \$637,899.

FACTORS BEARING ON THE DISTRICT'S FUTURE

Political Environment

The political environment at the State level will have a significant effect on future finances. The state legislature sets the amount of revenue from aids and levies that Minnesota school districts will receive. Currently the general education basic allowance, from which the District receives the single largest state aid, is set at \$6,312 and it will increase to \$6,438 in the next fiscal year. This represents a 2% increase in the basic funding formula which is our largest single source of revenue.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019

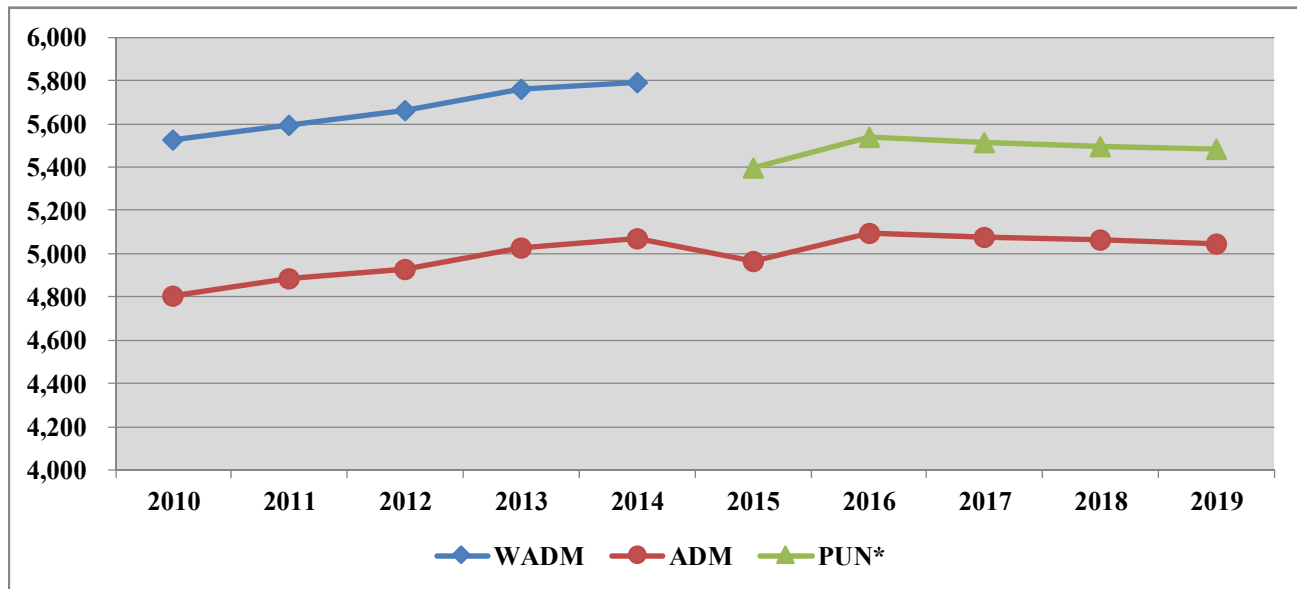
FACTORS BEARING ON THE DISTRICT'S FUTURE – (Continued)

Labor Force

Labor contracts, which are in effect through June 30, 2019, were negotiated for the two-year period beginning July 1, 2017. For the year ended June 30, 2019 salaries, wages and benefits account for 86% of the District's General Fund expenditures.

Student Enrollment

Attendance at all Minnesota school districts including charter schools is based upon Average Daily Membership (ADM), however, the District receives general education aid based upon a Pupil Unit Weightings (PUN); prior to the year ending June 30, 2015, Weighted Average Daily Membership (WADM) was used. The following chart summarizes ADM and PUN/WADM over the past ten years:



*The State of Minnesota changed to Pupil Unit Weightings (PUN) from Weighted Average Daily Membership (WADM) in the year ending June 30, 2015 to calculate general education aid.

Historical growth patterns are expected to plateau as recent birth rates have stabilized.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide the District's citizens, taxpayers, customers, and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have any questions about this report or would like additional information, contact Chris Leinen, J.D., Director of Business Services, at District offices located at, 502 Minnesota Ave NW, Bemidji, Minnesota 56601.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
STATEMENT OF NET POSITION
JUNE 30, 2019

ASSETS

Cash and Investments		\$ 17,903,596
Property Taxes Receivable		5,207,040
Due from Other Governmental Units		6,703,290
Other Accounts Receivable		48,256
Inventories		379,344
Prepaid Expenditures		35,783
Capital Assets:		
Land	\$ 3,587,119	
Construction in Progress	733,310	
Depreciable Capital Assets, Net of Depreciation	<u>84,503,749</u>	<u>88,824,178</u>
 Total Assets		 <u>119,101,487</u>

DEFERRED OUTFLOWS OF RESOURCES

Deferred Outflows of Resources Related to Pensions		35,398,123
Deferred Outflows of Resources Related to OPEB		<u>203,450</u>
 Total Deferred Outflows of Resources		 <u>35,601,573</u>

LIABILITIES

Accounts Payable		1,475,408
Salaries and Wages Payable		4,686,410
Interest Payable		411,461
Due to Other School Districts		31,384
Due to Other Governmental Units		1,925
Payroll Deductions and Employer Contributions		834,808
Accrued Compensated Absences Payable		240,870
Unearned Revenue		128,276
Long-Term Liabilities:		
Portion Due Within One Year	2,407,119	
Portion Due After One Year	40,814,324	
Net Pension Liability	42,190,841	
Net Other Post Employment Benefits	<u>6,981,140</u>	<u>92,393,424</u>
 Total Liabilities		 <u>100,203,966</u>

DEFERRED INFLOWS OF RESOURCES

Deferred Inflows of Resources Related to Pensions		48,989,465
Deferred Inflows of Resources Related to OPEB		934,000
Property Taxes Levied for Subsequent Years' Expenditures		<u>10,708,843</u>
 Total Deferred Inflows of Resources		 <u>60,632,308</u>

NET POSITION

Net Investment in Capital Assets		48,950,811
Restricted for:		
State Mandated Programs		6,942,979
Capital Projects		643,880
Debt Service		643,652
Unrestricted (Deficit)		<u>(63,314,536)</u>
 Total Net Position		 <u>\$ (6,133,214)</u>

See Accompanying Notes to Financial Statements.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2019

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net (Expense) Revenue and Changes in Net Position</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	
Governmental Activities				
Administration	\$ 2,826,611	\$ -	\$ -	\$ (2,826,611)
District Support Services	1,939,846	-	-	(1,939,846)
Regular Instruction	15,885,718	728,134	3,171,637	(11,985,947)
Vocational Instruction	803,692	-	15,282	(788,410)
Special Education Instruction	12,363,641	820,039	9,730,953	(1,812,649)
Community Education and Services	2,286,783	1,081,249	761,688	(443,846)
Instructional Support Services	3,434,918	-	-	(3,434,918)
Pupil Support Services	10,345,831	1,223,089	2,547,370	(6,575,372)
Sites and Buildings	10,274,748	19,905	-	(10,254,843)
Fiscal and Other Fixed Costs	290,056	-	4,074	(285,982)
Interest on Long-Term Debt	1,315,575	-	-	(1,315,575)
Total Governmental Activities	<u>\$ 61,767,419</u>	<u>\$ 3,872,416</u>	<u>\$ 16,231,004</u>	<u>(41,663,999)</u>
 <u>General Revenues:</u>				
Property Taxes:				
				7,235,063
				388,998
				3,074,070
				592,363
				43,191,219
				385,413
				244,790
				<u>55,111,916</u>
				 13,447,917
				 <u>(19,581,131)</u>
				 <u>\$ (6,133,214)</u>

See Accompanying Notes to Financial Statements.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2019

<u>ASSETS</u>	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Other Governmental Funds</u>	<u>Totals</u>
Cash and Investments	\$ 11,955,751	\$ 2,533,371	\$ 3,414,474	\$ 17,903,596
Property Taxes Receivable	3,406,131	1,439,287	361,622	5,207,040
Due from Other Governmental Units	6,516,569	10,100	176,621	6,703,290
Other Accounts Receivable	48,256	-	-	48,256
Inventories	360,845	-	18,499	379,344
Prepaid Expenditures	35,783	-	-	35,783
Total Assets	\$ 22,323,335	\$ 3,982,758	\$ 3,971,216	\$ 30,277,309
 <u>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</u>				
<u>Liabilities</u>				
Salaries Payable	\$ 4,499,235	\$ -	\$ 187,175	\$ 4,686,410
Accounts Payable	819,275	-	656,133	1,475,408
Due to Other Minnesota School Districts	31,384	-	-	31,384
Due to Other Governmental Units	1,925	-	-	1,925
Payroll Deductions and Employer Contributions	788,629	-	46,179	834,808
Unearned Revenue	111,472	-	16,804	128,276
Total Liabilities	6,251,920	-	906,291	7,158,211
 <u>Deferred Inflows of Resources</u>				
Unavailable Revenue - Delinquent Taxes	438,946	43,277	12,736	494,959
Property Taxes Levied for Subsequent Years' Expenditures	6,622,050	3,269,652	817,141	10,708,843
Total Deferred Inflows of Resources	7,060,996	3,312,929	829,877	11,203,802
 <u>Fund Balance</u>				
Nonspendable	396,628	-	18,499	415,127
Restricted	5,646,983	669,829	2,216,549	8,533,361
Committed	577,793	-	-	577,793
Assigned	151,090	-	-	151,090
Unassigned	2,237,925	-	-	2,237,925
Total Fund Balance	9,010,419	669,829	2,235,048	11,915,296
 <u>Total Liabilities, Deferred Inflows of Resources and Fund Balance</u>	 \$ 22,323,335	 \$ 3,982,758	 \$ 3,971,216	 \$ 30,277,309

See Accompanying Notes to Financial Statements.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
RECONCILIATION OF THE BALANCE SHEET -
GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION
JUNE 30, 2019

Total Fund Balances - Governmental Funds \$ 11,915,296

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in the governmental funds.

Cost	\$ 144,855,319	
Accumulated Depreciation	<u>(56,031,141)</u>	
Net Depreciated Value of Capital Assets		88,824,178

Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when due. (411,461)

The focus of governmental funds is on short-term financing, therefore delinquent taxes, which will not be available to pay current-period expenditures, are offset by deferred revenues. 494,959

Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds. All liabilities, both current and long-term, are reported in the statement of net position.

General Obligation Bonds Payable	(39,770,000)	
Net Unamortized Bond Discount/Premium	(2,388,226)	
Capital Lease Payable	(641,665)	
Compensated Absences Payable	(240,870)	
Net Pension Obligation	(42,190,841)	
Net OPEB Obligation	(6,981,140)	
Severance Payable	<u>(421,552)</u>	(92,634,294)

Deferred outflows and inflows of resources related to pensions and OPEB are applicable to future periods and, therefore, are not reported in the funds.

Deferred Outflows of Resources	35,601,573	
Deferred Inflows of Resources	<u>(49,923,465)</u>	<u>(14,321,892)</u>

Total Net Position - Governmental Activities \$ (6,133,214)

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2019

	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Other Governmental Funds</u>	<u>Totals</u>
<u>Revenues</u>				
Local Property Taxes	\$ 6,888,684	\$ 3,082,084	\$ 983,627	\$ 10,954,395
Other Local and County Revenues	1,909,093	-	1,111,586	3,020,679
Revenues from State Sources	53,129,938	101,875	1,073,436	54,305,249
Revenues from Federal Sources	2,921,372	-	2,033,851	4,955,223
Sales and Other Conversions of Assets	28,112	-	1,215,307	1,243,419
Investment Earnings	232,882	43,365	109,166	385,413
Total Revenues	<u>65,110,081</u>	<u>3,227,324</u>	<u>6,526,973</u>	<u>74,864,378</u>
<u>Expenditures</u>				
Current:				
Administration	2,763,010	-	-	2,763,010
District Support Services	1,440,044	-	-	1,440,044
Regular Instruction	25,314,846	-	-	25,314,846
Vocational Instruction	809,532	-	-	809,532
Special Education Instruction	15,995,835	-	-	15,995,835
Community Education and Services	-	-	2,278,855	2,278,855
Instructional Support Services	3,428,983	-	-	3,428,983
Pupil Support Services	6,412,582	-	3,705,812	10,118,394
Sites and Buildings	7,855,198	-	-	7,855,198
Fiscal and Other Fixed Costs	290,056	-	-	290,056
Debt Service:				
Principal Retirement	108,424	3,090,000	370,000	3,568,424
Interest and Fiscal Fees	32,813	1,595,700	216,628	1,845,141
Capital Outlay	2,161,922	-	4,585,900	6,747,822
Total Expenditures	<u>66,613,245</u>	<u>4,685,700</u>	<u>11,157,195</u>	<u>82,456,140</u>
<u>Excess of Revenues Over (Under) Expenditures</u>	<u>(1,503,164)</u>	<u>(1,458,376)</u>	<u>(4,630,222)</u>	<u>(7,591,762)</u>
<u>Other Financing Sources (Uses)</u>				
Proceeds from Sale of Bonds	-	-	2,725,000	2,725,000
Payments on Refunded Bonds	-	-	(2,670,000)	(2,670,000)
Insurance Proceeds	92,927	-	-	92,927
Total Other Financing Sources (Uses)	<u>92,927</u>	<u>-</u>	<u>55,000</u>	<u>147,927</u>
<u>Net Change in Fund Balance</u>	<u>(1,410,237)</u>	<u>(1,458,376)</u>	<u>(4,575,222)</u>	<u>(7,443,835)</u>
<u>Fund Balances, Beginning of Year</u>	<u>10,420,656</u>	<u>2,128,205</u>	<u>6,810,270</u>	<u>19,359,131</u>
<u>Fund Balances, End of Year</u>	<u>\$ 9,010,419</u>	<u>\$ 669,829</u>	<u>\$ 2,235,048</u>	<u>\$ 11,915,296</u>

See Accompanying Notes to Financial Statements.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2019

Net Change in Fund Balances - Total Governmental Funds	\$ (7,443,835)
Amounts reported for governmental activities in the statement of activities are different because:	
Capital outlays are reported as expenditures in governmental funds. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives as depreciation expense.	
Capital Outlay	\$ 6,468,366
Depreciation Expense	<u>(3,577,355)</u>
	2,891,011
Disposal of fixed assets are only reported in the governmental funds when cash is received from the sale. In the statement of activities, a gain or loss is reported for each disposal.	
	(78,068)
Deferred delinquent property taxes are not available to pay current period expenditures and, therefore, are deferred in the funds.	
Balances at June 30, 2019	494,959
Balances at June 30, 2018	<u>(158,860)</u>
	336,099
Interest on long-term debt is recognized as an expenditure in the governmental funds when it is due. In the statement of activities, however, interest expense is recognized as it accrues, regardless when it is due.	
Accrued Interest at June 30, 2019	(411,461)
Accrued Interest at June 30, 2018	<u>465,858</u>
	54,397
Compensated absences consisting of vacation pay is reported in the statement of activities but does not require the use of the current financial resources and therefore, is not reported as an expenditure in the governmental funds.	
Compensated Absences at June 30, 2019	(240,870)
Compensated Absences at June 30, 2018	<u>227,196</u>
	(13,674)
Repayment of long-term liabilities are reported as an expenditure in governmental funds, but the repayment reduces the long-term liabilities on the statement of assets. In the current period these amounts consist of:	
Bond Principal Retirement	6,130,000
Capital Lease Payments	104,436
Net Amortization of Bond Premium/Discount	431,110
Net Decrease in Severance Payable	<u>279,646</u>
	6,945,192
Governmental funds report District pension and OPEB contributions as expenditures. In the statement of activities, however, the cost of pension and OPEB benefits earned net of employee contributions is reported as an expense.	
District Pension Contributions	3,364,329
District OPEB Contributions	370,076
Cost of Benefits Earned Net of Employee Contributions	<u>9,736,144</u>
	13,470,549
Capital Lease and Bond proceeds provide current financial resources to governmental funds but issuing debt increases long-term liabilities in the statement of net position.	
Bond Proceeds	<u>(2,713,754)</u>
Change in Net Position of Government Activities	<u>\$ 13,447,917</u>

See Accompanying Notes to Financial Statements.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
STATEMENT OF FIDUCIARY NET POSITION -
TRUST AND AGENCY FUNDS
JUNE 30, 2019

	<u>OPEB Irrevocable Trust Fund</u>	<u>Combined Agency Funds</u>
<u>ASSETS</u>		
Cash and Investments	\$ 2,765,293	\$ 556,496
<u>LIABILITIES</u>		
Accounts Payable	\$ 292,412	\$ 165,134
Due to Organizations	-	391,362
<u>Total Liabilities</u>	<u>292,412</u>	<u>\$ 556,496</u>
<u>NET POSITION</u>		
Net Position Held in Trust	<u>\$ 2,472,881</u>	

See Accompanying Notes to Financial Statements.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION -
TRUST FUND
YEAR ENDED JUNE 30, 2019

	<u>OPEB Irrevocable Trust Fund</u>
<u>Additions:</u>	
Contributions	\$ 442,678
Investment Earnings	25,245
Total Additions	467,923
 <u>Deductions:</u>	
Employee Benefits	837,841
<u>Change in Net Position</u>	(369,918)
<u>Net Position - Beginning of Year</u>	2,842,799
<u>Net Position - End of Year</u>	\$ 2,472,881

See Accompanying Notes to Financial Statements.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 1 – Summary of Significant Accounting Policies

The financial statements of Independent School District No. 31 have been prepared in conformity with U. S. generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

A. Reporting Entity

The District's policy is to include in the financial statements all funds, departments, agencies, boards, commissions, and other component units for which the District is considered to be financially accountable.

Component units are legally separate entities for which the District (primary government) is financially accountable, or for which the exclusion of the component unit would render the financial statements of the primary government misleading. The criteria used to determine if the primary government is financially accountable for component units include whether or not the primary government appoints the voting majority of the potential component unit's governing body, is able to impose its will on the potential component unit, is in a relationship of financial benefit or burden with the potential component unit, or is fiscally depended upon by the potential component unit.

Based on these criteria, there are no organizations considered to be component units of the District.

Student activities are determined primarily by student participants under the guidance of an adult and are generally conducted outside of school hours. The School Board does have a fiduciary responsibility in establishing broad policies and ensuring that appropriate financial records are maintained for student activities. However, in accordance with *Minnesota Statutes*, the District's School Board has not elected to control or exercise oversight responsibility with respect to the underlying student activities. Accordingly, the student activity accounts are not included in these financial statements.

B. Financial Statement Presentation

The district-wide financial statements (i.e. the Statement of Net Position and the Statement of Activities) display information about the reporting government as a whole. These statements include all the financial activities of the District, except for fiduciary funds. The fiduciary funds are only reported in the Statement of Fiduciary Net Position at the fund financial statement level.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. The District does not allocate indirect expenses. Program revenues, include charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or capital requirements of a particular function or segment. Operating grants include operating-specific grants. Taxes and other items not properly included among program revenues are reported instead as general revenues.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 1 – Summary of Significant Accounting Policies (Continued)

The District applies restricted resources first when an expense is incurred for purposes for which both restricted and unrestricted net position is available. Depreciation expense that can be specifically identified by function is included in the direct expenses of each function.

As a general rule the District does not engage in inter-fund activities but, if necessary, inter-fund activities will be eliminated from the district-wide financial statements. There was no inter-fund activity recorded during the fiscal year ended June 30, 2019.

Separate fund financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the district-wide financial statements.

Proprietary funds are used to report business-type activities carried on by a school district. No activities of the District were determined to be of this nature, so no proprietary funds are present in the financial statements.

The fiduciary funds are presented in the fiduciary fund financial statements by type (trust and agency funds). Since by definition these assets are being held for the benefit of a third party and cannot be used to address activities or obligations of the District, these funds are not incorporated into the district-wide statements.

C. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment applied is determined by its measurement focus and basis of accounting. The district-wide and fiduciary funds financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing or related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. The modified accrual basis of accounting recognizes expenses when incurred, except principal and interest on general long-term debt which is recognized when due, and revenue under the following principles:

Property tax revenue is recorded under the intact levy concept, whereby taxes collectible during a calendar year are recorded as revenue in the fiscal year beginning within the year of collection. A portion of the 2018 payable 2019 levy has been recognized as revenue during the current year, as discussed in Note 3.

State aids are recorded as revenue in the fiscal year for which the aids are designated by statute.

Other revenues are recognized when susceptible to accrual, i.e., when they become both measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 1 – Summary of Significant Accounting Policies (Continued)

Description of Funds

The existence of the various District funds has been established by the Minnesota Department of Education, and is accounted for as an independent entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund balance, revenues and expenditures.

GASB Statement No. 34 specifies that the accounts and activities of each of the District's most significant governmental funds (termed "major funds") be reported in separate columns on the fund financial statements. Other non-major funds can be reported in total. A description of the major governmental funds and fiduciary funds in this report are as follows:

Governmental Funds

General Fund – Accounts for all financial resources and transactions relating to the administration, instruction, pupil transportation, and maintenance of the District, which are not accounted for in other District funds.

Debt Service Fund – Accounts for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

Fiduciary Funds

Trust Funds – The District is the trustee, or fiduciary, for assets that belong to others. The District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong.

Post-Employment Benefits Irrevocable Trust Fund – The District is the trustee, or fiduciary, for assets set aside and held in an irrevocable trust arrangement for post-employment benefits. District contributions to this fund are expensed to the General, Food Service or Community Service Funds.

Agency Funds – Account for assets held solely in a custodial capacity.

All of the District's fiduciary activities are reported in a separate Statement of Fiduciary Net Position. We exclude these activities from the district-wide financial statements because the District cannot use these assets to finance its operations.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 1 – Summary of Significant Accounting Policies (Continued)

Additionally, the District reports the following aggregated non-major funds:

Special Revenue Funds – Accounts for the proceeds of specific revenue sources (other than expendable trust and major capital projects) that are legally restricted to expenditures for specified purposes. The District’s special revenue funds and their purposes are as follows:

Food Service Fund – Accounts for all activities associated with the preparation and serving of regular and incidental meals, lunches or snacks in connection with school activities.

Community Service Fund – Accounts for the revenues and expenditures related to recreation, public use of school facilities, non-public pupils, adult education programs, and early childhood and family development.

Building Construction Fund – Accounts for the acquisition or construction of major capital assets, generally financed through the issuance of general long-term debt.

OPEB Debt Service Fund – Accounts for the accumulation of resources for the payment of OPEB bonds principal, interest and related costs.

D. Assets, Liabilities, Deferred Outflows and Inflows of Resources, Net Position and Fund Balances

Cash and Investments - Cash balances for all funds, including cash equivalents, but excluding fiduciary funds, are maintained on a combined basis and invested, to the extent possible, in allowable investments. The District’s general policy is to report money market investments at amortized cost and to report nonparticipating interest-earning investment contracts using a cost-based measure. However, if the fair value of an investment is significantly affected by the impairment of the credit standing of the issuer or by other factors, it is reported at fair value. All other investments are reported at fair value unless a legal contract exists which guarantees a higher value. The term ‘nonparticipating’ means that the investment’s value does not vary with market interest rate changes.

Property Taxes Receivable - represents current and delinquent taxes receivable at June 30, 2019. Current taxes receivable represent real and personal property tax levies certified the previous December and collectible in the current calendar year, which have not been received by the District. Delinquent property taxes receivables are taxes collectible for the prior six calendar years that remain uncollected.

Due From Other Governmental Units - are amounts due from other governmental units that consist of amounts primarily due from the other Minnesota school districts, the Minnesota Department of Education, and from the Federal Government through the Minnesota Department of Education for state and federal aids and grants under various specific programs are reported at estimated amounts based on available information at the date of the report. Adjustments and pro-rations may be made by the applicable agencies based on the amount of funds available for distribution and may result in differing amounts actually being received. The differences between the receivable recorded and the actual amount received will be recognized as a revenue adjustment in the subsequent year. Federal and state revenues are recorded as revenue at the time of receipt or when they are both measurable and available.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 1 – Summary of Significant Accounting Policies (Continued)

Inventories - consist of purchased food commodities, supplies and donated United States Department of Agriculture (USDA) commodities. Purchased food and supplies are recorded at the lower of cost (first-in, first-out) or net realizable value method. The donated USDA commodities are stated at standardized cost as determined by the USDA. Inventories in the General Fund consist of school supplies.

Prepaid Items – Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items. Prepaid items are recorded as expenditures at the time of consumption.

Capital Assets - are capitalized at historical cost, or estimated historical cost based on an inventory dated June 30, 2002. Donated assets are recorded as capital assets at their estimated acquisition value at the date of donation. The District maintains a threshold level of \$5,000 or more for capitalizing capital assets. The system for accumulation of fixed assets cost data does not provide the means for determining the percentage of assets valued at actual and those valued at estimated cost.

Capital assets are recorded in the district-wide financial statements, but are not reported in the fund financial statements. Capital assets are depreciated using the straight-line method over their estimated useful lives. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public school purpose by the District, no salvage value is taken into consideration for depreciation purposes. Useful lives vary from 20 to 50 years for land improvements and buildings, and 5 to 15 years for equipment.

Capital assets not being depreciated include land and construction in progress, if any.

The District does not possess any material amounts of infrastructure capital assets, such as sidewalks and parking lots. Such items are considered to be part of the cost of buildings or other improvable property.

Unearned Revenue - represents revenues, other than property taxes, collected before they are earned.

Deferred Outflows of Resources – In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position or fund balance that applies to future periods and thus, will not be recognized as an outflow of resources (expense/expenditure) until then. The District has two items that qualifies for reporting in this category. It is the deferred resources related to pensions and other post-employment benefits reported in the government-wide statement of net position.

Deferred Inflows of Resources – In addition to liabilities, statements of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time. The District has four types of items which qualify for reporting in this category: property taxes levied for subsequent years, delinquent property taxes receivable, deferred resources related to pensions and deferred resources related to OPEB.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 1 – Summary of Significant Accounting Policies (Continued)

The first item is property taxes levied for subsequent year's expenditures, which represent property taxes received or reported as a receivable before the period for which the taxes are levied, and is reported as a deferred inflow of resources in both the government-wide Statement of Net Position and the governmental funds Balance Sheet. Property taxes levied for subsequent year's expenditures are deferred and recognized as an inflow of resources in the government-wide financial statements in the year for which they are levied, and in the governmental fund financial statements during the year for which they are levied, if available.

The second item, unavailable revenue from property taxes, arises under a modified accrual basis of accounting and is reported only in the governmental funds Balance Sheet. Delinquent property taxes not collected within 60 days of year-end are deferred and recognized as an inflow of resources in the governmental funds in the period the amounts become available.

Pensions – For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and the Teachers Retirement Association (TRA) and additions to/deductions from PERA's and TRA's fiduciary net position have been determined on the same basis as they are reported by PERA and TRA.

For PERA's purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

TRA has a special funding situation created by direct aid contributions made by the State of Minnesota, City of Minneapolis and Minneapolis School District. The direct aid is a result of the merger of the Minneapolis Teachers Retirement Fund Association merger into TRA in 2006 and the Duluth Teachers' Retirement fund Association merger into TRA in 2015. Additional information can be found in Note 6.

Net Position - represent the difference between assets, deferred outflows of resources, liabilities and deferred inflows of resources in the district-wide financial statements. Net investment in capital assets, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any long-term debt used to build or acquire the capital assets. Net position is reported as restricted in the district-wide financial statements when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

Fund Balance - The following classifications describe the relative strength of the spending constraints placed on a government's fund balances:

- Nonspendable fund balance – amounts are in a nonspendable form (such as inventory, prepaid items or long-term receivables) or are required to be maintained intact.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 1 – Summary of Significant Accounting Policies (Continued)

- **Restricted fund balance** – amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
- **Committed fund balance** – amounts constrained to specific purposes by the District itself, using its highest level of decision-making authority (i.e., School Board). To be reported as committed, amounts cannot be used for any purpose unless the District takes the same highest level action to remove or change the constraint.
- **Assigned fund balance** – amounts the District intends to use for a specific purpose. Intent can be expressed by the School Board or by an official or body to which the School Board delegates the authority.
- **Unassigned fund balance** – is the residual classification for the General Fund and also reflects negative residual amounts in other funds.

The School Board establishes (and modifies or rescinds) fund balance commitments by passage of a resolution. This is typically done through adoption and amendment of the budget. A fund balance commitment is further indicated in the budget document as a designation or commitment of the fund (such as for special incentives). Assigned fund balance is established by the School Board through adoption or amendment of the budget as intended for specific purpose (such as the purchase of fixed assets, construction, debt service, or for other purposes).

When both restricted and unrestricted resources are available for use, it is District policy to first use restricted resources then use unrestricted resources as they are needed.

When committed, assigned or unassigned resources are available for use, it is District policy to use resources in the following order; 1) committed, 2) assigned and 3) unassigned.

Fund balance policy requires that at least 10% of the General Fund operating budget is a combination of committed, assigned and unassigned fund balances. If the amount is less than 10% the Board must initiate cost containment measures or seek additional revenue enhancement through increased fees or voter approved operating referendum funding. The current combined amount of \$2,966,808 represents 5.4 % of the 2019 General Fund's corresponding operating budgeted expenditures of \$55,096,808 and therefore will trigger the actions described above.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 1 – Summary of Significant Accounting Policies (Continued)

At June 30, 2019, fund balances are composed of the following:

	General Fund	Debt Service Fund	Other Governmental Funds	Totals
Nonspendable:				
Inventory	\$ 360,845	\$ -	\$ 18,499	\$ 379,344
Prepaid Expenses	35,783	-	-	35,783
Restricted:				
Staff Development	152,412	-	-	152,412
Operating Capital	3,735,823	-	-	3,735,823
Teacher Development and Evaluation	113,132	-	-	113,132
Safe Schools - Crime Levy	412,484	-	-	412,484
Food Service	-	-	20,063	20,063
Community Education	-	-	239,351	239,351
Early Childhood and Family Education	-	-	430,642	430,642
School Readiness	-	-	432,317	432,317
Adult Basic Education	-	-	8,170	8,170
Community Service	-	-	160,071	160,071
OPEB Debt Service	-	-	282,055	282,055
Building Construction	-	-	643,880	643,880
Debt Service	-	669,829	-	669,829
Long-Term Facilities Maintenance	810,064	-	-	810,064
Medical Assistance	423,068	-	-	423,068
Committed:				
Separation/Retirement Benefits	577,793	-	-	577,793
Assigned:				
Q Comp	151,090	-	-	151,090
Unassigned	2,237,925	-	-	2,237,925
Totals	<u>\$ 9,010,419</u>	<u>\$ 669,829</u>	<u>\$ 2,235,048</u>	<u>\$ 11,915,296</u>

E. Compensated Absences

Vacation Pay – Certified staff and certain administrative employees do not receive paid vacations but are paid only for the number of days they are required to work, each in accordance with their respective contracts. Non-certified and other administrative employees are allowed vacation leave in varying amounts. In the event of termination an employee is reimbursed for any unused accumulated leave. Accrued vacation time must be taken within one year after the end of the fiscal year. Compensated absences payable for the amount representing the accumulated vacation payable at June 30, 2019 for these employees is reported in the district-wide financial statements.

Sick Leave and Severance Pay – Employees are allowed to accrue sick leave at varying amounts each year, and accumulate within limits. Employees are not compensated for unused sick leave upon termination of employment. Since the employees accumulating rights to receive compensation for future absences are contingent upon the absences being caused by future illnesses and such amounts cannot be reasonably estimated, a liability for unused sick leave is not recorded in the financial statements.

Upon completion of 15 years of service and notice of retirement for teaching staff and certain other employee groups, unused sick leave is convertible to severance pay upon an employee's retirement. Severance is not granted to an employee who is discharged by the District. See Note 10 for severance liability amount.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 1 – Summary of Significant Accounting Policies (Continued)

Under the provisions of the various employee and union contracts the District provides health and dental care coverage until age 65 for retirees and if certain age and minimum years of service requirements are met. The amount to be incurred is limited as specified by contract. All premiums paid for active employees are funded on a pay-as-you-go basis. Retiree costs, net of retiree contributions, are funded through an OPEB Irrevocable Trust Fund.

F. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

NOTE 2 – Deposit and Investments

The District’s cash and investments are as follows:

	<u>Governmental Activities/ Funds</u>	<u>OPEB Irrevocable Trust Fund</u>	<u>Agency Funds</u>
Pooled Depository Accounts:			
Checking	\$ 1,726,637	\$ (102,751)	\$ 244
Savings	103,396	-	-
Student Activity Depository Accounts - Checking and Money Market	-	-	391,362
Pooled Investments - MSDLAF+	16,073,563	-	-
Investment - MSDLAF+ - Retiree Benefit Pool Agency Fund	-	-	164,890
Investments with MN Trust and Associated Wealth Management:			
MNTrust Money Market Account	-	2,868,044	-
Total Cash and Investments	<u>\$ 17,903,596</u>	<u>\$ 2,765,293</u>	<u>\$ 556,496</u>

A. Deposits

Authority - In accordance with *Minnesota Statutes*, the District maintains deposits at those depository banks authorized by the Board. All such depositories are members of the Federal Reserve System. *Minnesota Statutes* require that all District deposits be protected by insurance, surety bond or collateral. The market value of collateral pledged must equal 110% of the deposits not covered by insurance or bonds. Authorized collateral includes treasury bills, notes and bonds; issues of U.S. government agencies; general obligations rated “A” or better, revenue obligations rated “AA” or better; irrevocable standard letters of credit issued by the Federal Home Loan Bank; and certificates of deposit. *Minnesota Statutes* require that securities pledged as collateral be held in safekeeping in a restricted account at the Federal Reserve Bank or in an account at a trust department of a commercial bank or other financial institution not owned or controlled by the financial institution furnishing the collateral.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 2 – Deposit and Investments (Continued)

Custodial Credit Risk - The custodial credit risk for deposits is the risk that in the event of a bank failure, the District’s deposits may not be recovered. The District’s policy for custodial credit risk is to maintain compliance with *Minnesota Statutes* that require all the District’s deposits to be protected by insurance, surety bond, or pledged collateral. The District was not exposed to custodial credit risk on June 30, 2019.

B. Investments

Authority - *Minnesota Statutes* authorize the District to invest in the following types of investments:

1. securities which are direct obligations or are guaranteed or insured issues of the United States, its agencies, its instrumentalities, or organizations created by an act of Congress, except mortgage-backed securities defined as “high risk” by *Minnesota Statutes*;
2. mutual funds through shares of registered investment companies provided the mutual fund receives certain ratings depending on its investments;
3. General obligations of the State of Minnesota and its municipalities, and in certain state agency and local obligations of Minnesota and other states provided such obligations have certain specified bond ratings by a national bond rating service;
4. bankers’ acceptances of United States banks;
5. commercial paper issued by United States corporations or their Canadian subsidiaries that is rated in the highest quality category by two nationally recognized rating agencies and matures in 270 days or less; and
6. with certain restrictions, in repurchase agreements, securities lending agreements, joint powers investment trusts, and guaranteed investment contracts.

As of June 30, 2019 the District had the following investments:

<u>Investments</u>	<u>Credit Risk</u>		<u>Total</u>
	<u>Rating</u>	<u>Agency</u>	
Investment Pool:			
MSDLAF+ - Money Market Accounts	AAAm	S&P	\$ 16,238,453
MN Trust - Money Market Accounts	AAAm	S&P	<u>2,868,044</u>
Total Investments			<u>\$ 19,106,497</u>

MNTrust – MNTrust fund investments are restricted to securities described in *Minnesota Statutes*, Section 118.04. MNTrust’s Term Series portfolios are separate portfolios with fixed investment term and a designated maturity. A Term Series Portfolio consists of investments in certificates of deposit, obligations of the U.S. Government, its agencies and instrumentalities, and municipal obligations. These investments are reported at amortized cost.

Minnesota School District Liquid Asset Fund Plus (MSDLAF+) – The MSDLAF+ is an external investment pool not registered with the Securities Exchange Commission (SEC). The fair value of the position in the pool is the same as the value of the pool shares.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 2 – Deposit and Investments (Continued)

Interest Rate Risk – The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from interest rates.

Credit Risk – State law limits investments in general obligations of any state or local government with taxing powers with a rating of “A” or better by a national bond rating service. The District’s Municipal Bond investments meet state criteria.

Concentration of Credit Risk – The District places no limit on the amount the District may invest in any one issuer. The District has total investments of \$2,868,044 in the OPEB Irrevocable Trust Fund.

C. Fair Value Measurements

The District uses fair value measurements to record fair value adjustments to certain assets and liabilities and to determine fair value disclosures.

The District follows an accounting standard that defines fair value, establishes a framework for measuring fair value, establishes a fair value, and requires expanded disclosures about fair value measurements. In accordance with this standard, the District has categorized its investments, based on the priority of the inputs to the valuation technique, into a three-level fair value hierarchy. The fair value hierarchy gives the highest priority to quotes prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). If the inputs used to measure the financial instruments fall within different levels of the hierarchy, the categorization is based on the lowest level input that is significant to the fair value measurement of the instrument.

Financial assets and liabilities recorded on the combined statements of financial position are categorized based on inputs to the valuation techniques as follows:

- **Level 1** – Financial assets and liabilities are valued using inputs that are unadjusted quoted prices in active markets accessible at the measurement date of identical financial assets and liabilities. The inputs include those traded on an active exchange, such as the New York Stock Exchange, as well as U.S. Treasury and other U.S. government and agency mortgage-backed securities that are traded by dealers or brokers in active over-the-counter markets.
- **Level 2** – Financial assets and liabilities are valued based on quoted prices for similar assets, or inputs that are observable, either directly or indirectly for substantially the full term through corroboration with observable market data.
- **Level 3** – Financial assets and liabilities are valued using pricing inputs which are unobservable for the asset, inputs that reflect the reporting entity’s own assumptions about the assumptions market participants and would use in pricing the asset.

All investments held by the District are measured at Net Asset Value.

The MSDLAF+ is an external investment pool (Pool) that is managed to maintain a dollar-weighted average portfolio maturity of no greater than 60 days and seeks to maintain a constant net asset value (NAV) per share of \$1.00.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 2 – Deposit and Investments (Continued)

The District reports its investment in the Pool at the NAV per share, the fair value established by the Pool.

The District’s investment in the Pool is included in two share classes, as follows:

	<u>Net Asset Value</u>	<u>Unfunded Commitments</u>
MSDLAF+Liquid Class	\$ 14,857,519	\$ -
MSDLAF+MAX Class	1,380,935	-

The Liquid Class has no redemption requirements. The MAX Class may not be redeemed for at least 14 days, and a 24 hour hold is placed on redemption requests. Redemptions prior to 14 days may be subject to penalty

NOTE 3 – Property Taxes

The School Board certifies property tax levies in December of each year to Beltrami County for collection in the following year. In Minnesota, counties act as collection agents for all property taxes. The County spreads all levies over assessable property. Such taxes become a lien on January 2, and are recorded as receivables by the District at that date. Property taxes may be paid by taxpayers in two equal installments, on May 15, and October 15. The County provides tax settlements in installments to districts two times a year, on or before June 30 and December 30.

Prior year’s taxes, which remain unpaid at June 30, are classified as delinquent taxes receivable and the portion not receivable within 60 days is offset by deferred revenue because they are not available to finance current expenditures.

The maximum amount of property taxes the District may levy is subject to state levy limitations.

The total net tax capacity for levy year 2018 (payable in 2019) was \$36,349,656 with a referendum market value of \$2,719,447,128. The net capacity rate was 18.185% and a school district referendum rate of 0.16276%.

Current property taxes receivable consist of the current tax levy less collection prior to June 30. The current tax levy, net of a state mandated property tax shift, is offset by property taxes levied for subsequent years, a deferred inflow of resources.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 4 – Due From Other Governmental Units

Amounts due from other governmental units at June 30, 2019 are as follows:

	General Fund	Debt Redemption Fund	Other Governmental Funds	Totals
Other Minnesota School Districts	\$ 464,173	\$ -	\$ -	\$ 464,173
Minnesota Department of Education:				
State Aids and Grants	5,331,635	10,100	84,021	5,425,756
Federal Aids and Grants	566,802	-	92,600	659,402
Beltrami County	38,583	-	-	38,583
Other Governmental Units	115,376	-	-	115,376
Totals	\$ 6,516,569	\$ 10,100	\$ 176,621	\$ 6,703,290

NOTE 5 – Capital Assets

Capital asset activity for the year ended June 30, 2019 is as follows:

	Beginning Balance	Additions	Sales and Retirements	Ending Balance
Non-depreciable Capital Assets				
Land	\$ 3,587,119	\$ -	\$ -	\$ 3,587,119
Construction in Progress	26,660,930	733,309	26,660,929	733,310
Total Non-depreciable Capital Assets	30,248,049	733,309	26,660,929	4,320,429
Depreciable Capital Assets:				
Land Improvements	4,307,762	-	-	4,307,762
Buildings	89,739,931	30,895,094	9,600	120,625,425
Equipment	14,467,727	1,500,892	366,916	15,601,703
Total Depreciable Capital Assets	108,515,420	32,395,986	376,516	140,534,890
Total Capital Assets	138,763,469	33,129,295	27,037,445	144,855,319
Accumulated Depreciation:				
Land Improvements	2,786,638	164,891	-	2,951,529
Buildings	39,762,590	2,401,000	5,856	42,157,734
Equipment	10,203,504	1,011,464	293,090	10,921,878
Total Accumulated Depreciation	52,752,732	3,577,355	298,946	56,031,141
Capital Assets, Net of Depreciation	\$ 86,010,737	\$ 29,551,940	\$ 26,738,499	\$ 88,824,178

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 5 – Capital Assets (Continued)

Depreciation expense was charged to the following program services:

Vocational Instruction	\$ 1,983
Special Education Instruction	61,589
Instructional Support Services	4,047
Pupil Support Services	579,596
Sites and Buildings	2,930,140
Total	<u>\$ 3,577,355</u>

NOTE 6 – Pension Plans

A. Teachers Retirement Association

Plan Description

The Teachers Retirement Association (TRA) is an administrator of a multiple employer, cost-sharing, defined benefit retirement fund. TRA administers a Basic Plan (without Social Security coverage) and a Coordinated Plan (with Social Security coverage) in accordance with *Minnesota Statutes*, Chapters 354 and 356. TRA is a separate statutory entity and administered by a Board of Trustees. The Board consists of four active members, one retired member, and three statutory officials.

Educators employed in Minnesota's public elementary and secondary school, charter schools, and certain other TRA-covered educational institutions maintained by the state are required to be TRA members (except those employed by St. Paul schools or Minnesota State colleges and universities). Educators first hired by Minnesota State may elect either TRA coverage or coverage through Minnesota State's Individual Retirement Account Plan (IRAP) within one year of eligible employment.

Benefits Provided

TRA provides retirement benefits as well as disability benefits to members, and benefits to survivors upon death of eligible members. Benefits are established by *Minnesota Statute* and vest after three years of service credit. The defined retirement benefits are based on a member's highest average salary for any five consecutive years of allowable service, age, and a formula multiplier based on years of credit at termination of service.

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YEAR ENDED JUNE 30, 2019

NOTE 6 – Pension Plans (Continued)

Two methods are used to compute benefits for TRA’s Coordinated and Basic Plan members. Members first employed before July 1, 1989 receive the greater of the Tier I or Tier II as described:

Tier I Benefits:

	<u>Step Rate Formula</u>	<u>Percentage</u>
Basic	First ten years of service	2.2 percent per year
	All years after	2.7 percent per year
Coordinated	First ten years if service years are up to July 1, 2006	1.2 percent per year
	First ten years if service years are July 1, 2006 or after	1.4 percent per year
	All other years of service if service years are up to July 1, 2006	1.7 percent per year
	All other years of service if service years are July 1, 2006 or after	1.9 percent per year

With these provisions:

- a) Normal retirement age is 65 with less than 30 years of allowable service and age 62 with 30 or more years of allowable service.
- b) 3% per year early retirement reduction factor for all years under normal retirement age.
- c) Unreduced benefits for early retirement under a Rule-of-90 (age plus allowable service equals 90 or more).

or

Tier II Benefits

For years of service prior to July 1, 2006, a level formula of 1.7% per year for coordinated members and 2.7% per year for basic members is applied. For years of service July 1, 2006 and after, a level formula of 1.9% per year for Coordinated members and 2.7% for Basic members applies. Beginning July 1, 2015, the early retirement reduction factors are based on rates established under *Minnesota Statute*. Smaller reductions, more favorable to the member, will be applied to individuals who reach age 62 and have 30 years or more of service credit.

Members first employed after June 30, 1989 receive only the Tier II calculation with a normal retirement age that is their retirement age for full Social Security retirement benefits, but not to exceed age 66.

Six different types of annuities are available to members upon retirement. The No Refund Life Plan is a lifetime annuity that ceases upon death of the retiree - no survivor annuity is payable. A retiring member may also choose to provide survivor benefits to a designated beneficiary(ies) by selecting one of the five plans that have survivorship features. Vested members may also leave their contributions in the TRA Fund upon termination of service in order to qualify for a deferred annuity at retirement age. Any member terminating service is eligible for a refund of their employee contributions plus interest.

INDEPENDENT SCHOOL DISTRICT NO. 31
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NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 6 – Pension Plans (Continued)

The benefit provisions stated apply to active plan participants. Vested, terminated employees who are entitled to benefits but not yet receiving them are bound by the plan provisions in effect at the time they last terminated their public service.

Contribution Rate

Per *Minnesota Statutes*, Chapter 354 sets the contribution rates for employees and employers. Rates for each fiscal year ended June 30, 2017, June 30, 2018 and June 30, 2019 were:

	<u>June 30, 2017</u>		<u>June 30, 2018</u>		<u>June 30, 2019</u>	
	<u>Employee</u>	<u>Employer</u>	<u>Employee</u>	<u>Employer</u>	<u>Employee</u>	<u>Employer</u>
Basic	11.0%	11.5%	11.0%	11.5%	11.0%	11.71%
Coordinated	7.5%	7.5%	7.5%	7.5%	7.5%	7.71%

The following is a reconciliation of employer contributions in TRA’s CAFR “Statement of Changes in Fiduciary Net Position” to the employer contributions used in Schedule of Employer and Non-Employer Pension Allocations.

	<i>in thousands</i>
Employer contributions reported in TRA’s CAFR, Statement of Changes in Fiduciary Net Position	\$ 378,728
Add employer contributions not related to future contribution efforts	522
Deduct TRA’s contributions not included in allocation	<u>(471)</u>
Total employer contributions	378,779
Total non-employer contributions	<u>35,588</u>
Total contributions reported in <i>Schedule of Employer and Non-Employer Allocations</i>	<u>\$ 414,367</u>

Amounts reported in the allocation schedules may not precisely agree with financial statement amounts or actuarial valuations due to the number of decimal places used in the allocations. TRA has rounded percentage amounts to the nearest ten thousandths.

Actuarial Assumptions

The total pension liability in the June 30, 2018 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement.

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YEAR ENDED JUNE 30, 2019

NOTE 6 – Pension Plans (Continued)

Key Methods and Assumptions Used in Valuation of Total Pension Liability

Actuarial Information

Valuation Date	July 1, 2018
Experience Study	June 5, 2015
	November 6, 2017 (economic assumptions)
Actuarial Cost Method	Entry Age Normal
Actuarial Assumptions:	
Investment Rate of Return	7.5%
Price Inflation	2.50%
Wage Growth Rate	2.85% for 10 years and 3.25%, thereafter
Projected Salary Increase	2.85 to 8.85% for 10 years and 3.25 to 9.25%, thereafter
Cost of Living Adjustment	1.0% for January 2019 through January 2023, then increasing by 0.1% each year up to 1.5% annually.

Mortality Assumption

Pre-retirement:	RP-2014 white collar employee table, male rates set back six years and female rates set back five years. Generational projection uses the MP-2015 scale.
Post-retirement:	RP-2014 white collar annuitant table, male rates set back three years and female rates set back three years, with further adjustments of the rates. Generational projection uses the MP-2015 scale.
Post-disability:	RP-2014 disabled retiree mortality table, without adjustments.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

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NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 6 – Pension Plans (Continued)

The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Allocations of June 30, 2018</u>	<u>Final Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Equity	33%	36%	5.10%
International Equity	16%	17%	5.30%
Private Markets	25%	25%	5.90%
Fixed Income	16%	20%	0.75%
Treasuries	8%	0%	0.50%
Unallocated Cash	2%	2%	0.00%
Total	<u>100%</u>	<u>100%</u>	

The TRA actuary has determined the average of the expected remaining service lives of all members for fiscal year 2018 is 6 years. The “Difference Between Expected and Actual Experience,” “Changes of Assumptions,” and “Changes in Proportion” use the amortization period of 6 years in the schedule presented. The amortization period for “Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments” is 5 years as required by GASB 68.

Changes in actuarial assumptions since the 2017 valuation:

- The COLA was reduced from 2.0% each January 1 to 1.0%, effective January 1, 2019. Beginning January 1, 2024, the COLA will increase 0.1% each year until reaching the ultimate rate of 1.5% in January 1, 2028.
- Beginning July 1, 2024, eligibility for the first COLA changes to normal retirement age (age 65 to 66, depending on date of birth). However, members who retire under Rule of 90 and members who are at least age 62 with 30 years of service credit are exempt.
- The COLA trigger provision, which would have increased the COLA to 2.5% if the funded ratio was at least 90% for two consecutive years, was eliminated.
- Augmentation in the early retirement reduction factors is phased out over a 5-year period beginning July 1, 2019 and ending June 30, 2024 (this reduces early retirement benefits). Members who retire and are at least age 62 with 30 years of service are exempt.
- Augmentation on deferred benefits will be reduced to 0% beginning July 1, 2019. Interest payable on refunds to members was reduced from 4.0% to 3.0%, effective July 1, 2018. Interest due on payments and purchases from members, employers is reduced from 8.5% to 7.5%, effective July 1, 2018.
- The employer contribution rate is increased each July 1 over the next 6 years, (7.71% in 2018, 7.92% in 2019, 8.13% in 2020, 8.34% in 2021, 8.55% in 2022, and 8.75% in 2023). In addition, the employee contribution rate will increase from 7.50% to 7.75% on July 1, 2023. The state provides funding for the higher employer contribution rate through an adjustment in the school aid formula.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 6 – Pension Plans (Continued)

Discount Rate

The discount rate used to measure the total pension liability was 7.50 percent. This is an increase from the discount rate at the prior measurement date of 5.12 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the fiscal 2018 contribution rate, contributions from school districts will be made at contractually required rates (actuarially determined), and contributions from the state will be made at current statutorily required rates. Based on those assumptions, the pension plan's fiduciary net position was not projected to be depleted and, as a result, the Municipal Bond Index Rate was not used in the determination of the Single Equivalent Interest Rate (SEIR).

Net Pension Liability

On June 30, 2019, the District reported a liability of \$30,648,949 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on the District's contributions to TRA in relation to total system contributions including direct aid from the State of Minnesota, City of Minneapolis, and Minneapolis School District. District proportionate share was 0.4880% at the end of the measurement period and 0.4935% for the beginning of the year.

The pension liability amount reflected a reduction due to direct aid provided to TRA. The amount recognized by the District as its proportionate share of the net pension liability, the direct aid, and total portion of the net pension liability that was associated with the District were as follows:

District's proportionate share of net pension liability	\$ 30,648,849
State's proportionate share of the net pension liability associated with the District	2,879,479

For the year ended June 30, 2019, the District recognized pension expense of (\$10,772,033). It also recognized (\$2,009,690) as an adjustment to pension expense for the support provided by direct aid.

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YEAR ENDED JUNE 30, 2019

NOTE 6 – Pension Plans (Continued)

On June 30, 2019 the District had deferred resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 342,876	\$ 624,233
Changes in actuarial assumptions	28,000,910	41,344,087
Net difference between projected and actual earnings on plan investments	-	2,454,913
Changes in proportion	2,018,764	1,362,765
Contributions paid to TRA subsequent to the measurement date	2,228,665	-
Total	<u>\$ 32,591,215</u>	<u>\$ 45,785,998</u>

\$2,228,665 reported as deferred outflows of resources related to pensions resulting from District contributions to TRA subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2020. Other amounts reported as deferred outflows of resources and (deferred inflows of resources) related to TRA pensions will be recognized in pension expense as follows:

2020	\$ 2,985,243
2021	1,721,521
2022	(203,259)
2023	(11,460,949)
2024	(8,466,004)

Pension Liability Sensitivity

The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 7.50%, as well as the liability measured using one percentage point lower (6.50%) and one percentage point higher (8.50%) than the current rate.

Sensitivity of Net Pension Liability (NPL) to changes in the discount rate

1 percent decrease	Current	1 percent increase
<u>(6.50%)</u>	<u>(7.50%)</u>	<u>(8.50%)</u>
\$48,639,758	\$30,648,849	\$15,806,650

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 6 – Pension Plans (Continued)

The District's proportion of the net pension liability was based on the employer contributions to TRA in relation to TRA's total employer contributions including direct aid contributions from the State of Minnesota, City of Minneapolis, and Minneapolis School District.

Pension Plan Fiduciary Net Position

Detailed information about the plan's fiduciary net position is available in a separately-issued TRA financial report. That report can be obtained at www.MinnesotaTRA.org, by writing to TRA at 60 Empire Drive, Suite 400, St. Paul, MN, 55103-4000; or by calling 651-296-2409 or 800-657-3669.

B. Public Employees Retirement Association

Plan Description

The District participates in the following cost-sharing multiple-employer defined benefit pension plans administered by the Public Employees Retirement Association (PERA). PERA's defined benefit pension plans are established and administered in accordance with *Minnesota Statutes*, Chapters 353 and 356. PERA's defined benefit pension plans are tax qualified plans under Section 401 (a) of the Internal Revenue Code.

General Employees Retirement

All full-time and certain part-time employees of the District are covered by the General Employees Plan. General Employees Plan members belong to the Coordinated Plan. Coordinated Plan members are covered by Social Security.

Local Government Correctional Plan

The Correctional Plan was established for correctional officers serving in county and regional corrections facilities. Eligible participants must be responsible for the security, custody, and control of the facilities and their inmates.

Benefits Provided

PERA provides retirement, disability, and death benefits. Benefit provisions are established by State Statute and can only be modified by the state Legislature. Vested terminated employees who are entitled to benefits but are not receiving them yet are bound by the provision in effect at the time they last terminated their public service.

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BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 6 – Pension Plans (Continued)

General Employees Plan Benefits

General Employees Plan benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated Plan members. Members hired prior to July 1, 1989, receive the higher of Method 1 or Method 2 formulas. Only Method 2 is used for members hired after June 30, 1989. Under Method 1, the accrual rate for Coordinated members is 1.2% for each of the first 10 years of service and 1.7% for each additional year. Under Method 2, the accrual rate for Coordinated members is 1.7% for all years of service. For members hired prior to July 1, 1989 a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at 66.

Benefit increases are provided to benefit recipients each January. Increases are related to the funding ratio of the plan. General Employees Plan benefit recipients receive a future annual 1.0% increase. If the General Employees Plan is at least 90% funded for 2 consecutive years, the benefit increase will revert to 2.5%. If, after reverting to a 2.5% benefit increase, the funding ratio declines to less than 80% for one year or less than 85% for 2 consecutive years, the benefit increase will decrease to 1.0%. A benefit recipient who has been receiving a benefit for at least 12 full months as of June 30, will receive a full increase. Members receiving benefits for at least one month but less than 12 full months as of June 30, will receive a pro rata increase.

Correctional Plan Benefits

Benefits for Correctional Plan members hired after June 30, 2010, vest on a prorated basis from 50% after five years up to 100% after ten years of credited service. The annuity accrual rate is 1.9% of average salary for each year of service in the plan. For Correctional Plan members who were first hired prior to July 1, 1989, a full annuity is available when age plus years of service equal at least 90.

Benefit increases are provided to benefit recipients each January. Increases are related to the funding ratio of the plan. Correctional Plan benefit recipients receive a future annual 2.5% increase. If the funding ratio declines to less than 80% for one year or less than 85% for 2 consecutive years, the benefit increase will decrease 1.0%. A benefit recipient who has been receiving benefits for at least one month but less than 12 full months as of June 30, will receive a pro rata increase.

Contributions

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. Contribution rates can only be modified by the state Legislature.

General Employees Fund Contributions

Coordinated Plan members were required to contribute 6.5% of their annual covered salary in fiscal year 2019; the District was required to contribute 7.50% for Coordinated Plan members. The District's contributions to the General Employees Fund for the year ended June 30, 2019 were \$1,126,436. The District's contributions were equal to the required contributions for each year as set by State Statue.

INDEPENDENT SCHOOL DISTRICT NO. 31
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NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 6 – Pension Plans (Continued)

Correctional Fund Contributions

Plan members were required to contribute 5.83% of their annual covered salary and the District was required to contribute 8.75% of pay for plan members in fiscal year 2019. The District contributions to the Correctional Fund for the year ended June 30, 2019, were \$9,228. The District's contributions were equal to the required contributions as set by State Statue.

Pension Costs

General Employees Fund Pension Costs

At June 30, 2019, the District reported a liability of \$11,533,440 for its proportionate share of the General Employees Fund's net pension liability. The District's net pension liability reflected a reduction due to the State of Minnesota's contribution of \$16 million to the fund in 2019. The State of Minnesota is considered a non-employer contributing entity and the state's contribution meets the definition of a special funding situation. The State of Minnesota's proportionate share of the net pension liability associated with the District totaled \$378,283. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on the District's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2017, through June 30, 2018, relative to the total employer contributions received from all of PERA's participating employers. The District's proportion was 0.2079% at the end of the measurement period and .2062% for the beginning of the period.

District's proportionate share of the net pension liability	\$11,533,440
State of Minnesota's proportionate share of the net pension Liability associated with the District	<u>\$ 378,283</u>
Total	<u>\$11,811,723</u>

For the year ended June 30, 2019, the District recognized pension expense of \$402,138 for its proportionate share of the General Employees Plan's pension expense. In addition, the District recognized an additional \$88,215 as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's contribution of \$16 million to the General Employees Fund.

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YEAR ENDED JUNE 30, 2019

NOTE 6 – Pension Plans (Continued)

At June 30, 2019, the District reported its proportionate share of General Employees Plan's deferred outflows of resources and deferred inflows of resources from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 302,886	\$ 327,320
Changes in actuarial assumptions	1,072,060	1,288,652
Net difference between projected and actual earnings on plan investments	-	1,198,297
Changes in proportion	239,725	286,611
Contributions paid to PERA subsequent to the measurement date	<u>1,126,436</u>	<u>-</u>
Total	<u>\$ 2,741,107</u>	<u>\$ 3,100,880</u>

\$1,126,436 reported as deferred outflows of resources related to pensions resulting from District contributions to subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

2020	\$ 185,499
2021	(526,885)
2022	(904,101)
2023	(240,722)

Correctional Plan Pension Costs

At June 30, 2019, the District reported a liability of \$8,552 for its proportionate share of the Correctional Plan's net pension liability. The net pension liability was measured as of June 30, 2018 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on the District's contributions received by PERA during the measurement period for the employer payroll paid dates from July 1, 2017, through June 30, 2018, relative to the total employer contributions received from all of PERA's participating employers. The District's proportion was 0.0520% at the end of the measurement period and .0600% for the beginning of the period.

For the year ended June 30, 2019, the District recognized pension expense of (\$34,435) for its proportionate share of the Correctional Plan's pension expense.

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NOTES TO FINANCIAL STATEMENTS
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NOTE 6 – Pension Plans (Continued)

At June 30, 2019, the District reported its proportionate share of the Correctional Plan’s deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 455	\$ 1,055
Changes in actuarial assumptions	46,549	101,532
Net difference between projected and actual earnings on plan investments	2,729	-
Changes in proportion	6,840	-
Contributions paid to PERA subsequent to the measurement date	9,228	-
Total	<u>\$ 65,801</u>	<u>\$ 102,587</u>

\$9,228 reported as deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2020. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

2020	\$ 15,705
2021	(32,837)
2022	(27,093)
2023	(1,789)

Actuarial Assumptions

The total pension liability in the June 30, 2018 actuarial valuation was determined using the following actuarial assumptions:

Inflation	2.50% per year
Active Member Payroll Growth	3.25% per year
Investment Rate of Return	7.50%

INDEPENDENT SCHOOL DISTRICT NO. 31
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NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 6 – Pension Plans (Continued)

Salary increases were based on a service-related table. Mortality rates for active members, retirees, survivors and disabilitants were based on RP 2014 tables for the General Employees Plan and the Correctional Plan males or females, as appropriate, with slight adjustments. Cost of living benefit increases for retirees are assumed to be 1.25% per year for all future years for the General Employees Plan and 2.0% for all years for the Correctional Plan.

Actuarial assumptions used in the June 30, 2018 valuation were based on the results of actuarial experience studies. The most recent six-year experience study in the General Employees Plan was completed in 2015. The five-year experience study for the Correctional Plan, prepared by a former actuary, was completed in 2012. The mortality assumption for the Correctional plan is based on the Police and Fire Plan experience study completed in 2016. Economic assumptions were updated in 2017 based on a review of inflation and investment return assumptions.

The following changes in actuarial assumptions occurred in 2018:

General Employees Fund

Changes in Actuarial Assumptions:

- The mortality projection scale was changed from MP-2015 to MP-2017.
- The assumed benefit increase was changed from 1.00% per year through 2044 and 2.50% per year thereafter to 1.25% per year.

Changes in Plan Provisions:

- The augmentation adjustment in early retirement factors is eliminated over a 5-year period starting July 1, 2019, resulting in actuarial equivalence after June 30, 2024.
- Interest credited on member contributions decreased from 4.0% to 3.0%, beginning July 1, 2018.
- Deferred augmentation was changed to 0.00%, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.
- Contribution stabilizer provisions were repealed.
- Post-retirement benefit increases were changed from 1.0% per year with a provision to increase 2.5% upon attainment of 90% funding ratio to 50% of the Social Security Cost of Living Adjustment, not less than 1.0% and not more than 1.5%, beginning January 1, 2019.
- For retirements on or after January 1, 2014, the first benefit increase is delayed until the retiree reaches Normal Retirement Age. Does not apply to Rule of 90 retirees, disability benefit recipients, or survivors.
- Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

Correctional Fund

Changes in Actuarial Assumptions:

- The Single Discount Rate was changed from 5.96% per annum to 7.50% per annum.
- The mortality projection scale was changed from MP-2016 to MP-2017.
- The assumed post-retirement benefit increase was changed from 2.50% per year to 2.00% per year.

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NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 6 – Pension Plans (Continued)

Changes in Plan Provisions:

- The augmentation adjustment in early retirement factors is eliminated over a 5-year period starting July 1, 2019, resulting in actuarial equivalence after June 30, 2024.
- Interest credited on member contributions decreased from 4.0% to 3.0%, beginning July 1, 2018.
- Deferred augmentation was changed to 0.00%, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.
- Post-retirement benefit increases were changed from 2.5% per year with a provision to reduce to 1.0% if the funding status declines to a certain level, to 100% of the Social Security Cost of Living Adjustment, not less than 1.0% and not more than 2.5%, beginning January 1, 2019. If the funding status declines to 85% for two consecutive years or 80% for one year, the maximum increase will be lowered to 1.5%.
- Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness of the long-term expected rate of return on a regular basis using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Stocks	36%	5.10%
International Stocks	17%	5.30%
Bonds (Fixed Income)	20%	0.75%
Alternative Assets (Private Markets)	25%	5.90%
Cash	2%	0.00%
Total	<u>100%</u>	

Discount Rate

The discount rate used to measure the total pension liability in 2018 was 7.50%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at rates set in *Minnesota Statute*. Based on these assumptions, the fiduciary net position of the General Employees Fund was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

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YEAR ENDED JUNE 30, 2019

NOTE 6 – Pension Plans (Continued)

Pension Liability Sensitivity

The following presents the District’s proportionate share of the net pension liability for all plans it participates in, calculated using the discount rate disclosed in the preceding paragraph, as well as what the District’s proportionate share of the net pension liability would be if it were calculated using a discount rate one percentage point lower or one percentage point higher than the current discount rate:

Sensitivity of Net Pension Liability (NPL) to changes in the discount rate

	1% Lower <u>(6.50%)</u>	Current Discount Rate <u>(7.50%)</u>	1% Higher <u>(8.50%)</u>
District’s proportionate share of the General Employees Fund net pension liability:	\$18,743,316	\$11,533,440	\$5,581,893
	1% Lower <u>(6.50%)</u>	Current Discount Rate <u>(7.50%)</u>	1% Higher <u>(8.50%)</u>
District’s proportionate share of the Correctional Fund net pension liability:	\$73,194	\$8,552	(\$43,159)

Pension Plan Fiduciary Net Position

Detailed information about each defined benefit pension plan’s fiduciary net position is available in a separately-issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the Internet at www.mnpera.org.

C. Aggregate Pension Costs

	TRA	PERA	Total
Net Pension Liability	\$ 30,648,849	\$ 11,541,992	\$ 42,190,841
Deferred Outflows of Resources	32,591,215	2,806,908	35,398,123
Deferred Inflows of Resources	45,785,998	3,203,467	48,989,465
Pension Expense	(12,781,723)	455,918	(12,325,805)

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 7 – Other Post-Employment Benefits

The District's has engaged an actuary to determine the District's liability for post-employment healthcare benefits other than pensions and its plan is as follows:

Plan Description

The District operates a single employer retiree benefit plan for both health and dental insurance in which retiring employees and their spouses may participate in at their expense. Retiring employees are eligible to participate only if they are a participant in the District's health and dental insurance at the time of retirement. As of July 1, 2017, there are 876 active participants and 61 retired participants. The retired employees are responsible for reimbursing the District for 100% of the premium cost for their health and dental plans. If a retiree chooses to drop their participation in either plan they are not able to return to the plan. Upon the death of a retiree the retiree's spouse can continue participation only if the spouse was covered under the plan at the time of the retiree's death.

Contributions

OPEB benefits have historically been funded on a pay-as-you-go basis since the irrevocable trust fund was set up, pre-funding the benefits. The District has not established a contribution requirement or policy as of June 30, 2019 and therefore, no actuarially determined contribution has been calculated.

Investments

Investment policy – The District's policy in regard to the allocation of invested assets is established and may be amended by the Board of Education. Since inception of the irrevocable trust, the target asset allocation policy has been 95% invested in fixed income and 5% invested in cash.

Rate of Return – For the year ended June 30, 2019, the annual money-weighted rate of return on OPEB plan investments, net of plan investment expense was 0.90 percent. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Net OPEB Liability

The District's net OPEB liability was measured as of June 30, 2019; the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of July 1, 2017. The components of net OPEB liability as of June 30, 2019 were as follows:

Total OPEB liability	\$ 9,454,021
Plan fiduciary net position	<u>(2,472,881)</u>
Net OPEB liability	<u><u>\$ 6,981,140</u></u>

Plan fiduciary net position as a percentage of the total OPEB liability	26.16%
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INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 7 – Other Post-Employment Benefits (Continued)

Actuarial Assumptions – The total OPEB liability in the July 1, 2017 valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Discount Rate	3.00%
Inflation	2.50%
20-Year Municipal Bond Yield	3.10%
Salary increases	3.00%
Investment rate of return	2.40%, net of investment expenses
Healthcare trend rates	6.25% in 2018 grading to 5.00% over 6 years
Dental cost trend rates	4.0%

Mortality rates were based on the RP-2014 White Collar Mortality Tables with MP-2016 Generational Improvement Scale.

The long-term expected rate of return on OPEB plan investments was set based on the plan's target investment allocation along with long-term return expectations by asset class. When there is sufficient historical evidence of market outperformance, historical average returns may be considered. The target allocation and best estimate of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic equity	-	-
Fixed income	95.00%	2.50%
Private equity	-	-
Real estate	-	-
Cash	5.00%	1.00%
Total	<u>100.00%</u>	<u>2.40%</u>

Discount Rate – The discount rate used to measure the total OPEB liability was 3.00%. Assets were projected using the expected benefit payments and the expected asset returns. Expected benefit payments by year were discounted using the expected asset return assumption for years in which the assets were sufficient to pay all benefit payments. Any remaining benefit payments after the trust fund is exhausted are discounted at the 20-year municipal bond rate. The equivalent single rate is the discount rate.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 7 – Other Post-Employment Benefits (Continued)

Changes in the Net OPEB Liability

Changes in the District's net OPEB liability were as follows:

	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (a) - (b)
Balance at June 30, 2018	\$ 9,186,040	\$ 2,842,799	\$ 6,343,241
Changes for the year:			
Service cost	583,440	-	583,440
Interest	309,869	-	309,869
Assumption Changes	139,911	-	139,911
Differences between Expected and Actual Experience	-	(42,982)	42,982
Contributions - employer	-	370,076	(370,076)
Net investment income	-	68,227	(68,227)
Benefit payments	(765,239)	(765,239)	-
Net changes	267,981	(369,918)	637,899
Balance at June 30, 2019	\$ 9,454,021	\$ 2,472,881	\$ 6,981,140

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate – The following presents the District's net OPEB liability, as well as what the District's net OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (2.00%) or 1 percentage point higher (4.00%) than the current discount rate:

	1% Decrease (2.00%)	Discount Rate (3.00%)	1% Increase (4.00%)
Net OPEB liability	\$ 7,550,166	\$ 6,981,140	\$ 6,427,525

Sensitivity of the Net OPEB Liability to Changes in Healthcare Trend Rates – The following presents the District's net OPEB liability, as well as what the District's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower (5.25% decreasing to 4.00%) or 1 percentage point higher (7.25% decreasing to 6.00%) than the current healthcare cost trend rates:

	1% Decrease (5.25% decreasing to 4.00%)	Healthcare Cost Trend Rates (6.25% decreasing to 5.00%)	1% Increase (7.25% decreasing to 6.00%)
Net OPEB liability	\$ 6,240,354	\$ 6,981,140	\$ 7,859,505

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 7 – Other Post-Employment Benefits (Continued)

OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2019, the District recognized OPEB expense of \$713,197. At June 30, 2019, the District reported a deferred outflow of resources and deferred inflows of resources related to OPEB from the following:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ -	\$ 669,594
Change in actuarial assumptions	122,422	264,406
Difference between projected and actual investment earnings on OPEB plan assets	81,028	-
Total	<u>\$ 203,450</u>	<u>\$ 934,000</u>

Amounts reported as deferred outflows of resources will be recognized in OPEB expense as follows:

<u>Year ending June 30,</u>	
2020	\$ (111,885)
2021	(111,886)
2022	(118,329)
2023	(129,584)
2024	(138,178)
Thereafter	(120,688)

NOTE 8 – Operating Leases

The District has entered into operating lease agreements for facilities as follows:

<u>Lessee</u>	<u>Program</u>	<u>End Date</u>	<u>Annual Rent</u>
Beltrami County	ECFE & ECSE	June 30, 2019	\$ 121,968
Nonprofit entity	Boys & Girls Hockey	June 30, 2019	27,000
Beltrami State University	Facilities Lease	August 31, 2023	45,000
Midway Properties	AEC, Home Based EC, Sober School	May 31, 2021	66,875

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 8 – Operating Leases (Continued)

The District is also committed under various non-cancelable operating leases, for equipment, primarily copiers. Future minimum operating lease commitments are as follows:

<u>Year Ending June 30,</u>	<u>Buildings</u>	<u>Copiers/Equipment</u>	<u>Total</u>
2020	\$ 111,875	\$ 240,000	\$ 351,875
2021	106,302	240,000	346,302
2022	45,000	240,000	285,000
2023	45,000	240,000	285,000
	<u>\$ 308,177</u>	<u>\$ 960,000</u>	<u>\$ 1,268,177</u>

NOTE 9 – Capital Leases

A summary of changes in the capital leases is as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Payments and Subtractions</u>	<u>Ending Balance</u>
Wells Fargo Bank	\$ 625,197	\$ -	\$ 75,665	\$ 549,532
Deere Credit, Inc.	<u>120,904</u>	<u>-</u>	<u>28,771</u>	<u>92,133</u>
Total Capital Leases	<u>\$ 746,101</u>	<u>\$ -</u>	<u>\$ 104,436</u>	<u>\$ 641,665</u>

The District's capital lease assets total \$1,230,774 with accumulated depreciation of \$273,316.

The payments on the capital leases are accounted for in the General Fund. The annual requirements to amortize the capital leases at June 30, 2019 are as follows:

<u>Fiscal Year Ended</u>	<u>Lease Principal</u>	<u>Lease Interest</u>	<u>Total</u>
2020	\$ 109,534	\$ 31,704	\$ 108,479
2021	114,891	26,347	108,479
2022	120,520	20,718	108,479
2023	93,676	14,803	108,479
2024	98,813	9,666	108,479
2025	104,231	4,248	108,479
Total	<u>\$ 641,665</u>	<u>\$ 107,486</u>	<u>\$ 650,874</u>

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 10 - Long-Term Liabilities

A summary of changes in long-term liabilities is as follows:

	Beginning Balance	Additions	Payments and Retirements	Ending Balance	Current Amounts	
					Principal	Interest
General Obligation Bonds:						
2009A Taxable OPEB Bonds	\$ 3,040,000	\$ -	\$ 3,040,000	\$ -	\$ -	\$ -
2013A G. O. Bonds	3,090,000	-	3,090,000	-	-	-
2015A G.O. School Building Bonds	36,280,000	-	-	36,280,000	980,000	1,420,150
2015B G.O. School Building Bonds	765,000	-	-	765,000	765,000	15,300
2018A OPEB Refunding Bond	-	2,725,000	-	2,725,000	405,000	107,326
Total General Obligation Bonds	43,175,000	2,725,000	6,130,000	39,770,000	2,150,000	1,542,776
Unamortized Bond Discounts	-	(11,246)	(781)	(10,465)	(1,874)	-
Unamortized Bond Premium	2,830,582	-	431,891	2,398,691	145,678	-
Total General Obligation Bonds, Net of Unamortized Bond Discounts/Premium	42,705,582	2,713,754	6,561,110	42,158,226	2,293,804	1,542,776
Capital Lease Payable (See Note 9):						
Wells Fargo	625,197	-	75,665	549,532	79,814	28,665
John Deere Financial	120,904	-	28,771	92,133	29,720	3,039
Total Capital Leases Payable	746,101	-	104,436	641,665	109,534	31,704
Separation Benefits:						
Severance Payable	701,198	-	279,646	421,552	-	-
Total	\$ 44,152,881	\$ 2,713,754	\$ 6,945,192	\$ 43,221,443	\$ 2,403,338	\$ 1,574,480

General obligation bonds are comprised of the following individual issues at June 30, 2019:

\$4,950,000 General Obligation Taxable OPEB Bonds, Series 2009A, issued on July 15, 2009, with interest rates ranging from 5.00% to 5.750%. Interest payments commence on February 1, 2010 and are due each February 1 and August 1 thereafter through year 2025. Bond was paid off in the current year with proceeds from the 2018A OPEB Refunding Bond.

\$17,180,000 General Obligation Refunding Bonds, Series 2013A, issued on February 26, 2013 with interest rates ranging from 3.50% to 4.50%. Interest payments commence on October 1, 2013 and are due each April 1 and October 1 thereafter through April 2019. Principal payments commence on April 1, 2014 and each year thereafter through 2019 in amounts ranging from \$2,625,000 to \$3,090,000.

\$36,280,000 General Obligation School Building Bonds, Series 2015A, issued on December 17, 2015, with interest rates ranging from 2.50% to 5.00%. Interest payments commence on October 1, 2016 and are due each April 1 and October 1 thereafter through year 2036. Principal payments commence on April 1, 2020 and each year thereafter through 2036 in the amounts ranging from \$980,000 to \$2,895,000.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 10 - Long-Term Liabilities (Continued)

\$765,000 General Obligation School Building Bonds, Series 2015B, issued on December 17, 2015, with an interest rate of 2.00%. Interest payments commence on October 1, 2016 and are due each April 1 and October 1 thereafter through year 2020. Principal balloon payment is due on April 1, 2020 in the amount of \$765,000.

\$2,725,000 General Obligation Taxable OPEB Bonds, Series 2018A, issued on November 14, 2018, with an interest rates ranging from 5.00% to 5.75%. Interest payments commence on August 1, 2019 and are due each February 1 and August 1 thereafter through year 2025. Principal payments commence on August 1, 2019 and due annually through 2025. The District achieved an economic gain of approximately \$127,505 as a result of the refunding.

The annual requirements to amortize the general obligation bonds at June 30, 2019 are as follows:

<u>Fiscal Year Ended</u>	<u>Bond Principal</u>	<u>Bond Interest</u>	<u>Total</u>
2020	\$ 2,150,000	\$ 1,542,776	\$ 3,692,776
2021	2,055,000	1,447,618	3,502,618
2022	2,150,000	1,353,132	3,503,132
2023	2,220,000	1,287,743	3,507,743
2024	2,280,000	1,228,522	3,508,522
2025-2029	10,840,000	4,635,903	15,475,903
2030-2034	12,400,000	2,564,525	14,964,525
2035-2036	5,675,000	313,850	5,988,850
Totals	<u>\$ 39,770,000</u>	<u>\$ 14,374,069</u>	<u>\$ 54,144,069</u>

General obligation bonds of the District are reflected in the district-wide financial statements and current requirements for principal and interest expenditures of the 2013A, 2015A and 2015B bond issues are paid out of the debt service fund. The current requirements for principal and interest expenditures of the 2009A and 2018A OPEB bond issues are accounted for in a separate debt service fund.

There are a number of limitations and restrictions contained in the various general obligation bond indentures. The District is in compliance with all significant limitations and restrictions and there were no authorized and un-issued bonds at June 30, 2019.

Severance payable is the estimated accrued liability of the present value of benefits earned as of the June 30, 2019. The District engaged an actuary that provided an estimate of the accrued liability of present value benefits as of July 1, 2017. Estimated additions and subtractions from that estimate have occurred since that date.

NOTE 11 - Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; injuries to employees; and natural disaster. The District carries various commercial insurance policies covering workers' compensation personal property, commercial liability and automobile liability. There were no significant reductions in insurance from the previous year. The amount of settlements did not exceed insurance coverage for the past three fiscal years.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2019

NOTE 12 - Commitments and Contingencies

The District participates in numerous State and Federal grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the District has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collection of any related receivable at June 30, 2019 may be impaired. In the opinion of the District, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying combined financial statements for such contingencies.

At June 30, 2019, the District had uncompleted construction contracts. The remaining commitment on these construction contracts was approximately \$1.6 million.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
YEAR ENDED JUNE 30, 2019

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget - Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
<u>Revenues</u>				
Local Property Taxes	\$ 5,930,318	\$ 6,418,883	\$ 6,888,684	\$ 469,801
Other Local and County Revenues	2,299,060	1,887,031	1,909,093	22,062
Revenues from State Sources	55,684,706	54,983,922	53,129,938	(1,853,984)
Revenues from Federal Sources	3,357,325	2,866,884	2,921,372	54,488
Sales and Other Conversions of Assets	35,757	35,757	28,112	(7,645)
Investment Earnings	4,947	30,000	232,882	202,882
Total Revenues	67,312,113	66,222,477	65,110,081	(1,112,396)
<u>Expenditures</u>				
Current:				
Administration	2,662,552	2,739,210	2,763,010	(23,800)
District Support Services	1,535,483	1,600,751	1,440,044	160,707
Regular Instruction	27,922,077	27,258,815	25,314,846	1,943,969
Vocational Instruction	892,602	892,079	809,532	82,547
Special Education Instruction	14,587,754	14,224,671	15,995,835	(1,771,164)
Instructional Support Services	3,386,678	2,927,813	3,428,983	(501,170)
Pupil Support Services	5,652,307	5,809,031	6,412,582	(603,551)
Sites and Buildings	7,096,387	7,206,547	7,855,198	(648,651)
Fiscal and Other Fixed Costs	293,011	293,011	290,056	2,955
Debt Service:				
Principal Retirement	92,207	105,000	108,424	(3,424)
Interest and Fiscal Fees	53,523	35,000	32,813	2,187
Capital Outlay	2,982,951	3,693,740	2,161,922	1,531,818
Total Expenditures	67,157,532	66,785,668	66,613,245	172,423
<u>Excess of Revenues Over (Under)</u>				
<u>Expenditures</u>	154,581	(563,191)	(1,503,164)	(939,973)
<u>Other Financing Sources (Uses)</u>				
Insurance Proceeds	-	-	92,927	92,927
Net Change in Fund Balance	154,581	(563,191)	(1,410,237)	(847,046)
Fund Balances, Beginning of Year	10,420,656	10,420,656	10,420,656	-
Fund Balances, End of Year	\$ 10,575,237	\$ 9,857,465	\$ 9,010,419	\$ (847,046)

See Accompanying Notes to the Required Supplementary Information.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES IN THE DISTRICT'S
NET OPEB LIABILITY AND RELATED RATIOS
JUNE 30, 2019

Last 10 Fiscal Years*

	<u>2019</u>	<u>2018</u>	<u>2017</u>
Total OPEB Liability			
Service Cost	\$ 583,440	\$ 540,758	\$ 591,706
Interest	309,869	346,407	340,849
Assumption Changes	139,911	(352,541)	-
Plan Changes	-	(24,157)	-
Differences between Expected and Actual Experience	-	(892,792)	-
Contributions - employer	-	(360,974)	-
Benefit payments	(765,239)	(364,570)	(745,386)
Net change in total OPEB liability	<u>267,981</u>	<u>(1,107,869)</u>	<u>187,169</u>
Total OPEB liability - beginning	9,186,040	10,293,909	10,106,740
Total OPEB liability - ending (a)	<u>\$ 9,454,021</u>	<u>\$ 9,186,040</u>	<u>\$ 10,293,909</u>
Plan Fiduciary Net Position			
Contributions - employer	\$ 370,076	\$ -	\$ 374,023
Net investment income	68,227	20,227	51,943
Differences between Expected and Actual Experience	(42,982)	-	-
Benefit payments	(765,239)	(364,570)	(745,386)
Net change in plan fiduciary net position	<u>(369,918)</u>	<u>(344,343)</u>	<u>(319,420)</u>
Plan fiduciary net position - beginning	2,842,799	3,187,142	3,506,562
Plan fiduciary net position - ending (b)	<u>\$ 2,472,881</u>	<u>\$ 2,842,799</u>	<u>\$ 3,187,142</u>
District's net OPEB liability - ending (a) - (b)	<u>\$ 6,981,140</u>	<u>\$ 6,343,241</u>	<u>\$ 7,106,767</u>
Plan fiduciary net position as a percentage of the total OPEB liability	26.16%	30.95%	30.96%
Covered payroll	\$ 40,266,239	\$ 39,093,436	\$ 36,946,282
District's net OPEB liability as a percentage of covered payroll	17.34%	16.23%	19.24%

* - Schedule is intended to show a 10-year trend. Additional years will be reported as they become available.

See Accompanying Notes to the Required Supplementary Information.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF INVESTMENT RETURNS
JUNE 30, 2019

Last 10 Fiscal Years*

<u>For the year ending:</u>	<u>Annual money-weighted rate of return, net of investment expense</u>
June 30, 2019	0.90%
June 30, 2018	0.64%
June 30, 2017	2.40%

* - Schedule is intended to show a 10-year trend. Additional years will be reported as they become available.

See Accompanying Notes to the Required Supplementary Information.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF THE DISTRICT'S AND NON-EMPLOYER PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY
JUNE 30, 2019

Last 10 Fiscal Years*

For Measurement Date Ended June 30:	District's Proportion of the Net Pension Liability (Asset)	District's Proportionate Share of the Net Pension Liability (Asset)	State's Proportionate Share of the Net Pension Liability (Asset) Associated with the District	Total	District's Covered Payroll	District's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
General Employees Fund:							
2018	0.2079%	\$ 11,533,440	\$ 378,283	\$ 11,911,723	\$ 13,761,475	86.56%	79.5%
2017	0.2062%	13,163,672	165,536	13,329,208	13,165,946	101.24%	75.9%
2016	0.2023%	16,425,757	214,482	16,640,239	12,520,729	132.90%	68.9%
2015	0.2073%	10,743,362	-	10,743,362	12,190,581	88.13%	78.2%
2014	0.2237%	10,508,305	-	10,508,305	11,755,872	89.39%	78.7%
Correctional Fund:							
2018	0.0520%	8,552	-	8,552	109,863	7.78%	97.6%
2017	0.0600%	171,001	-	171,001	118,311	144.54%	67.9%
2016	0.0600%	219,188	-	219,188	114,425	191.56%	58.2%
2015	0.0600%	9,276	-	9,276	110,916	8.36%	96.9%
2014	0.0600%	4,526	-	4,526	104,783	4.32%	98.4%
TRA:							
2018	0.4880%	30,648,949	2,879,479	33,528,428	26,960,076	124.36%	78.1%
2017	0.4935%	98,511,552	9,522,707	108,034,259	26,667,063	405.12%	51.6%
2016	0.4811%	114,753,829	11,518,510	126,272,339	25,062,546	503.83%	44.9%
2015	0.4951%	30,626,832	3,756,479	34,383,311	25,306,605	135.87%	76.8%
2014	0.5147%	23,717,005	1,668,434	25,385,439	23,537,046	107.85%	81.5%

* - Schedule is intended to show a 10-year trend. Additional years will be reported as they become available.

See Accompanying Notes to the Required Supplementary Information.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF DISTRICT'S CONTRIBUTIONS
JUNE 30, 2019

For Fiscal Year Ended June 30:	Last 10 Fiscal Years*					Contributions as a Percentage of Covered Payroll
	Statutorily Required Contribution	Contributions in Relation to the Statutorily Required Contributions	Contribution Deficiency (Excess)	District's Covered Payroll		
General Employees Fund:						
2019	\$ 1,126,436	\$ 1,126,436	\$ -	\$ 15,079,330		7.47%
2018	1,063,178	1,063,178	-	13,761,475		7.73%
2017	1,006,222	1,006,222	-	13,165,946		7.64%
2016	948,966	948,966	-	12,520,729		7.58%
2015	915,520	915,520	-	12,190,581		7.51%
Correctional Fund:						
2019	9,228	9,228	-	88,732		10.40%
2018	10,046	10,046	-	109,863		9.14%
2017	10,042	10,042	-	118,311		8.49%
2016	10,039	10,039	-	114,425		8.77%
2015	9,738	9,738	-	110,916		8.78%
TRA:						
2019	2,228,665	2,228,665	-	28,889,020		7.71%
2018	2,046,622	2,046,622	-	26,960,076		7.59%
2017	1,995,673	1,995,673	-	26,667,063		7.48%
2016	1,863,414	1,863,414	-	25,062,546		7.44%
2015	1,884,490	1,884,490	-	25,306,605		7.45%

* - Schedule is intended to show a 10-year trend. Additional years will be reported as they become available.

See Accompanying Notes to the Required Supplementary Information.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
JUNE 30, 2019

NOTE 1 – Budgetary Data

Budgets are prepared for District funds on the same basis and using the same accounting practices as are used to account and prepare financial reports for the funds. Budgets presented in this report for comparison to actual amounts in accordance with accounting principles generally accepted in the United States of America.

Legal Compliance – Budgets

- The Superintendent submits to the School Board a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them for all funds of the District. However, the General and Special Revenue Funds are the only funds that are legally adopted through the budgetary process as documented below.
- The budget is legally enacted through passage of a School Board resolution by July 1.
- The School Board may authorize transfer of budgeted amounts between funds.
- Formal budgetary integration is employed as a management control device during the year for the General and Special Revenue Funds. Formal budgetary integration is not employed for the Debt Service Fund because effective budgetary control is alternatively achieved through general obligation bond indenture provisions. Budgetary controls are not employed for the Fiduciary Funds.
- General and Special Revenue Funds expenditures may not legally exceed budgeted appropriations at the total fund level without School Board approval. Monitoring of budgets is maintained at the expenditure category level.

NOTE 2 – Pensions

TRA

2018 Changes

The COLA was reduced from 2.0% each January 1 to 1.0%, effective January 1, 2019. Beginning January 1, 2024, the COLA will increase 0.1% each year until reaching the ultimate rate of 1.5% in January 1, 2028.

Beginning July 1, 2024, eligibility for the first COLA changes to normal retirement age (age 65 to 66, depending on date of birth). However, members who retire under Rule of 90 and members who are at least age 62 with 30 years of service credit are exempt.

The COLA trigger provision, which would have increased the COLA to 2.5% if the funded ratio was at least 90% for two consecutive years, was eliminated.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
JUNE 30, 2019

NOTE 3 – Pensions (Continued)

Augmentation in the early retirement reduction factors is phased out over a 5-year period beginning July 1, 2019 and ending June 30, 2024 (this reduces early retirement benefits). Members who retire and are at least age 62 with 30 years of service are exempt.

Augmentation on deferred benefits will be reduced to 0% beginning July 1, 2019. Interest payable on refunds to members was reduced from 4.0% to 3.0%, effective July 1, 2018. Interest due on payments and purchases from members, employers is reduced from 8.5% to 7.5%, effective July 1, 2018.

The employer contribution rate is increased each July 1 over the next 6 years, (7.71% in 2018, 7.92% in 2019, 8.13% in 2020, 8.34% in 2021, 8.55% in 2022, and 8.75% in 2023). In addition, the employee contribution rate will increase from 7.50% to 7.75% on July 1, 2023. The state provides funding for the higher employer contribution rate through an adjustment in the school aid formula.

2017 Changes

Changes in Actuarial Assumptions

The cost of living adjustment (COLA) was assumed to increase from 2.0% annually to 2.5% annually on July 1, 2045.

The COLA was not assumed to increase to 2.5%, but remain at 2.0% for all future years.

Adjustments were made to the combined service annuity loads. The activity load was reduced from 1.4% to 0.0%, the vested inactive load increased from 4.0% to 7.0% and the non-vested inactive load increased from 4.0% to 9.0%.

The investment return assumption was changed from 8.0% to 7.5%.

The price inflation assumption was lowered from 2.75% to 2.50%.

The payroll growth assumption was lowered from 3.5% to 3.0%.

The general wage growth assumption was lowered from 3.50% to 2.85% for ten years followed by 3.25% thereafter.

The salary increase assumption was adjusted to reflect the changes in the general wage growth assumption.

2016 Changes

Changes in Actuarial Assumptions

The Discount rate decreased from 8.00% to 4.66%.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
JUNE 30, 2019

NOTE 3 – Pensions (Continued)

The COLA was not assumed to increase for funding or the GASB calculation. It remained at 2% for all future years.

The price inflation assumption was lowered from 3% to 2.75%.

The general wage growth and payroll growth assumptions were lowered from 3.75% to 3.5%.

The merit scale of the salary increase assumption changed from 3.5-12% to 3.5-9.5%.

The pre-retirement mortality assumption was changed to the RP 2014 white collar employee table, male rates set back six years and female rates set back five years. Generational projection uses the MP 2015 scale.

The post-retirement mortality assumption was changed to the RP 2014 white collar annuitant table, male rates set back three years and female rates set back three years, with further adjustments of the rates. Generational projection uses the MP 2015 scale.

The post-disability mortality assumption was changed to the RP 2014 disabled retiree mortality table, without adjustment.

Separate retirement assumptions for members hired before or after July 1, 1989, were created to better reflect each group's behavior in light of different requirements for retirement eligibility.

Assumed termination rates were changed to be based solely on years of service in order to better fit the observed experience.

Adjustment and simplification of the assumption regarding the election of optional form of annuity payment at retirement were made.

2015 Changes

Changes Plan Provisions

The Duluth Teachers Retirement Fund Association was merged into TRA on June 30, 2015.

Changes of Actuarial Assumptions

The annual COLA for the June 30, 2015, valuation assumed 2.0%. The prior year valuation used 2.0% with an increase to 2.5% commencing in 2034. The discount rate used to measure the total pension liability was 8.0%. This is a decrease from the discount rate at the prior measurement date of 8.25%. Details, if necessary, can be obtained from the TRA CAFR.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
JUNE 30, 2019

NOTE 3 – Pensions (Continued)

PERA – General Employees Fund

2018 Changes

Changes in Actuarial Assumptions

The mortality projection scale was changed from MP-2015 to MP-2017.

The assumed benefit increase was changed from 1.00% per year through 2044 and 2.50% per year thereafter to 1.25% per year.

Changes in Plan Provisions

The augmentation adjustment in early retirement factors is eliminated over a 5-year period starting July 1, 2019, resulting in actuarial equivalence after June 30, 2024.

Interest credited on member contributions decreased from 4.0% to 3.0%, beginning July 1, 2018.

Deferred augmentation was changed to 0.00%, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.

Contribution stabilizer provisions were repealed.

Post-retirement benefit increases were changed from 1.0% per year with a provision to increase 2.5% upon attainment of 90% funding ratio to 50% of the Social Security Cost of Living Adjustment, not less than 1.0% and not more than 1.5%, beginning January 1, 2019.

For retirements on or after January 1, 2014, the first benefit increase is delayed until the retiree reaches Normal Retirement Age. Does not apply to Rule of 90 retirees, disability benefit recipients, or survivors.

Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

2017 Changes

Changes of Actuarial Assumptions

The Combined Service Annuity (CSA) loads were changed from 0.8% for active members and 60% for vested and non-vested deferred members. The revised CSA loads are now 0.0% for active member liability, 15.0% for vested deferred member liability, and 3.0% for non-vested deferred member liability.

The assumed post-retirement benefit increase rate was changed from 1.0% per year for all years to 1.0% per year through 2044 and 2.5% per year thereafter.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
JUNE 30, 2019

NOTE 3 – Pensions (Continued)

2016 Changes

Changes of Actuarial Assumptions

The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2035 and 2.5% per year thereafter to 1.0% per year for all future years.

The assumed investment return was changed from 7.9% to 7.5%. The single discount rate was changed from 7.9% to 7.5%.

Other assumptions were changed pursuant to the experience study dated June 30, 2015. The assumed future salary increases, payroll growth, the inflation were decreased by 0.25% to 3.25% for payroll growth and 2.5% for inflation.

2015 Changes

Changes in Plan Provisions

On January 1, 2015, the Minneapolis Employees Retirement Fund was merged into the General Employees Fund, which increased the total pension liability by \$1.1 billion and increased the fiduciary plan net position by \$892 million. Upon consolidation, state and employer contributions were revised.

Changes in Actuarial Assumptions

The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2030 and 2.5% per year thereafter to 1.0% per year through 2035 and 2.5 per year thereafter.

PERA – Correctional Fund

2018 Changes

Changes in Actuarial Assumptions

The Single Discount Rate was changed from 5.96% per annum to 7.50% per annum.

The mortality projection scale was changed from MP-2016 to MP-2017.

The assumed post-retirement benefit increase was changed from 2.50% per year to 2.00% per year.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
JUNE 30, 2019

NOTE 3 – Pensions (Continued)

Changes in Plan Provisions

The augmentation adjustment in early retirement factors is eliminated over a 5-year period starting July 1, 2019, resulting in actuarial equivalence after June 30, 2024.

Interest credited on member contributions decreased from 4.0% to 3.0%, beginning July 1, 2018.

Deferred augmentation was changed to 0.00%, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply.

Post-retirement benefit increases were changed from 2.5% per year with a provision to reduce to 1.0% if the funding status declines to a certain level, to 100% of the Social Security Cost of Living Adjustment, not less than 1.0% and not more than 2.5%, beginning January 1, 2019. If the funding status declines to 85% for two consecutive years or 80% for one year, the maximum increase will be lowered to 1.5%.

Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

2017 Changes

Changes in Actuarial Assumptions

The base mortality table for healthy annuitants was changed from RP-2000 fully generational table to the RP-2014 fully generational table (with a base year of 2006), with male rates adjusted by a factor of 0.96. The mortality improvement scale was changed from Scale AA to Scale MP-2016, and is applied to healthy and disabled members. The base mortality table for disabled annuitants was changed from the RP-2000 disabled mortality table to the RP-2014 disabled annuitant mortality table (with future mortality improvement according to MP-2016).

The Combined Service Annuity (CSA) load was 30% for vested and non-vested, deferred members. The CSA has been changed to 35% for vested members and 1% for non-vested members.

The Single Discount Rate was changed from 5.31% per annum to 5.96% per annum.

2016 Changes

Changes of Assumptions

The assumed investment return was changed from 7.9% to 7.5%. The single discount rate was changed from 7.9% to 5.31%.

The assumed future salary increases, payroll growth, the inflation were decreased by 0.25% to 3.25% for payroll growth and 2.5% for inflation.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
JUNE 30, 2019

Note 4 – Other Postemployment Benefits

2018 Changes

Benefit Changes

Life insurance amounts increased from \$200,000 to \$300,000 for Administrators, from \$200,000 to \$250,000 for Principals, and from \$100,000 to \$200,000 for Support Staff.

The 403(b) annual matching contributions increased from \$2,000 to \$5,000 for Teachers with 30 or more years of service.

The Confidential Administrative Support post-employment subsidy of \$500 per year of service, for employees with at least 30 years of service, is now paid to a Health Care Savings Plan (instead of cash) so this benefit is reflected under this GASB 74/75 valuation instead of the GASB 16 valuation.

The Administrators' medical post-employment subsidy is now limited to the board contribution. Since the board contribution currently covers the full blended medical premiums, this change does not impact the liabilities as of the valuation date.

Changes of Actuarial Assumptions

The health care trend rates and mortality tables were updated.

The percentage of future retirees who are expected to stay on one of the District's medical plans post-employment was reduced from 100% to 75 for teachers hired before January 1, 1999 who elected option two. We also reduced the percentage of their spouses who are expected to continue medical coverage from 100% to 75%.

The percentage of future teachers expected to elect post-employment life insurance coverage was reduced from 75% to 50%. We also assumed teachers will elect \$100,000 life insurance coverage after retirement.

The discount rate was changed from 3.30% to 3.00%.

2017 Changes

Changes of Actuarial Assumptions

The health care trend rates were changed to better anticipate short term and long term medical increases.

The mortality tables were updated from RP-2014 White Collar Mortality Tables with MP-2015 Generational Improvement Scale to the RP-20114 White Collar Mortality Tables with MP-2016 Generational Improvement Scale.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
JUNE 30, 2019

Note 4 – Other Postemployment Benefits (Continued)

The percentage of future retirees who are expected to stay on one of the District's medical plans post-employment was reduced from 100% to 75% for teachers hired before January 1, 1999 who elected option two. We also reduced the percentage of their spouses who are expected to continue medical coverage from 100% to 25%.

The percentage of future teachers expected to elect post-employment life insurance coverage was reduced from 75% to 50%. We also assumed teachers will elect \$100,000 life insurance coverage after retirement.

2015 Changes

Changes of Actuarial Assumptions

The discount rate was changed from 3.00% to 3.30%.

Method Change

The actuarial cost method was changed from projected unit credit to entry age as prescribed by GASB 74/75.

Schedule of District Contributions

The District has not established a contribution requirement or policy as of June 30, 2019 and therefore, no actuarially determined contribution has been calculated. As a result, a Schedule of District Contributions is not presented.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2019

	<u>Special Revenue Funds</u>				<u>Totals</u>
	<u>Food Service</u>	<u>Community Service</u>	<u>Building Construction</u>	<u>OPEB Debt Service</u>	
ASSETS					
Cash and Investments	\$ 77,407	\$ 1,527,870	\$ 1,286,964	\$ 522,233	\$ 3,414,474
Property Taxes Receivable	-	175,014	-	186,608	361,622
Due from Other Governmental Units	92,600	83,614	-	407	176,621
Inventory	18,499	-	-	-	18,499
Total Assets	\$ 188,506	\$ 1,786,498	\$ 1,286,964	\$ 709,248	\$ 3,971,216
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE					
Liabilities					
Salaries Payable	\$ 115,780	\$ 71,395	\$ -	\$ -	\$ 187,175
Accounts Payable	465	12,584	643,084	-	656,133
Payroll Deductions and Employer Contributions	20,199	25,980	-	-	46,179
Unearned Revenue	13,500	3,304	-	-	16,804
Total Liabilities	149,944	113,263	643,084	-	906,291
Deferred Inflows of Resources					
Unavailable Revenue - Delinquent Taxes	-	5,382	-	7,354	12,736
Property Taxes Levied for Subsequent Expenditures	-	397,302	-	419,839	817,141
Total Deferred Inflows of Resources	-	402,684	-	427,193	829,877
Fund Balance					
Nonspendable	18,499	-	-	-	18,499
Restricted for:					
Community Education	-	239,351	-	-	239,351
Early Childhood and Family Education	-	430,642	-	-	430,642
School Readiness	-	432,317	-	-	432,317
Adult Basic Education	-	8,170	-	-	8,170
Food Service	20,063	-	-	-	20,063
Community Service	-	160,071	-	-	160,071
Building Construction	-	-	643,880	-	643,880
OPEB Debt Service	-	-	-	282,055	282,055
Total Fund Balance	38,562	1,270,551	643,880	282,055	2,235,048
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 188,506	\$ 1,786,498	\$ 1,286,964	\$ 709,248	\$ 3,971,216

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2019

	<u>Special Revenue Funds</u>				<u>Totals</u>
	<u>Food Service</u>	<u>Community Service</u>	<u>Building Construction</u>	<u>OPEB Debt Service</u>	
<u>Revenues</u>					
Local Property Taxes	\$ -	\$ 389,918	\$ -	\$ 593,709	\$ 983,627
Other Local and County Revenues	9,847	1,081,249	20,490	-	1,111,586
Revenues from State Sources	236,790	832,572	-	4,074	1,073,436
Revenues from Federal Sources	2,025,484	8,367	-	-	2,033,851
Sales and Other Conversions of Assets	1,215,307	-	-	-	1,215,307
Investment Earnings	3,047	32,927	73,192	-	109,166
Total Revenues	3,490,475	2,345,033	93,682	597,783	6,526,973
<u>Expenditures</u>					
Current:					
Community Education and Services	-	2,278,855	-	-	2,278,855
Pupil Support Services	3,689,990	15,822	-	-	3,705,812
Debt Service:					
Principal Retirement	-	-	-	370,000	370,000
Interest and Fiscal Fees	-	-	-	216,628	216,628
Capital Outlay	-	9,563	4,576,337	-	4,585,900
Total Expenditures	3,689,990	2,304,240	4,576,337	586,628	11,157,195
<u>Excess of Revenues Over (Under) Expenditures</u>	(199,515)	40,793	(4,482,655)	11,155	(4,630,222)
<u>Other Financing Sources (Uses)</u>					
Proceeds from Sale of Bonds	-	-	-	2,725,000	2,725,000
Payments on Refunded Bonds	-	-	-	(2,670,000)	(2,670,000)
Total Other Financing Sources (Uses)	-	-	-	55,000	55,000
<u>Net Change in Fund Balance</u>	(199,515)	40,793	(4,482,655)	66,155	(4,575,222)
<u>Fund Balances, Beginning of Year</u>	238,077	1,229,758	5,126,535	215,900	6,810,270
<u>Fund Balances, End of Year</u>	\$ 38,562	\$ 1,270,551	\$ 643,880	\$ 282,055	\$ 2,235,048

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
AGENCY FIDUCIARY FUNDS
YEAR ENDED JUNE 30, 2019

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deductions</u>	<u>Ending Balance</u>
<u>Student Activities</u>				
<u>Assets</u>				
Cash and Investments	\$ 379,333	\$ 351,754	\$ 339,725	\$ 391,362
<u>Liabilities</u>				
Due to Student Organizations	\$ 379,333	\$ 351,754	\$ 339,725	\$ 391,362
 <u>BEA Retiree Fringe Benefit Pool</u>				
<u>Assets</u>				
Cash and Investments	\$ 217,710	\$ 49,315	\$ 101,891	\$ 165,134
<u>Liabilities</u>				
Due to Bemidji Education Association	\$ 217,710	\$ 42,357	\$ 94,933	\$ 165,134
 <u>Total All Agency Funds</u>				
<u>Assets</u>				
Cash and Investments	\$ 597,043	\$ 401,069	\$ 441,616	\$ 556,496
<u>Liabilities</u>				
Due to Bemidji Education Association	\$ 217,710	\$ 42,357	\$ 94,933	\$ 165,134
Due to Student Organizations	379,333	351,754	339,725	391,362
<u>Total Liabilities</u>	\$ 597,043	\$ 394,111	\$ 434,658	\$ 556,496

FISCAL COMPLIANCE REPORT - 6/30/2019
District: BEMIDJI (0031-01)

	Audit	UFARS	Audit (-) UFARS		Audit	UFARS	Audit (-) UFARS
01 GENERAL FUND				06 BUILDING CONSTRUCTION			
Total Revenue	\$ 65,203,008	\$ 65,203,005	\$ 3	Total Revenue	\$ 93,682	\$ 93,682	\$ -
Total Expenditures	\$ 66,613,245	\$ 66,613,242	\$ 3	Total Expenditures	\$ 4,576,337	\$ 4,576,337	\$ -
Non Spendable:				Non Spendable:			
4.60 Non Spendable Fund Balance	\$ 396,628	\$ 396,628	\$ -	4.60 Non Spendable Fund Balance	\$ -	\$ -	\$ -
Restricted/Reserved:				Restricted/Reserved:			
4.03 Staff Development	\$ 152,412	\$ 152,412	\$ -	4.07 Capital Projects Levy	\$ -	\$ -	\$ -
4.06 Health and Safety	\$ -	\$ -	\$ -	4.13 Project Funded by COP	\$ -	\$ -	\$ -
4.07 Capital Projects Levy	\$ -	\$ -	\$ -	4.67 LTFM	\$ -	\$ -	\$ -
4.08 Cooperative Revenue	\$ -	\$ -	\$ -	Restricted:			
4.13 Project Funded by COP	\$ -	\$ -	\$ -	4.64 Restricted Fund Balance	\$ 643,880	\$ 643,880	\$ -
4.14 Operating Debt	\$ -	\$ -	\$ -	Unassigned:			
4.16 Levy Reduction	\$ -	\$ -	\$ -	4.63 Unassigned Fund Balance	\$ -	\$ -	\$ -
4.17 Taconite Building Maint	\$ -	\$ -	\$ -				
4.24 Operating Capital	\$ 3,735,823	\$ 3,735,823	\$ -	07 DEBT SERVICE			
4.26 \$25 Taconite	\$ -	\$ -	\$ -	Total Revenue	\$ 3,227,324	\$ 3,227,324	\$ -
4.27 Disabled Accessibility	\$ -	\$ -	\$ -	Total Expenditures	\$ 4,685,700	\$ 4,685,700	\$ -
4.28 Learning & Development	\$ -	\$ -	\$ -	Non Spendable:			
4.34 Area Learning Center	\$ -	\$ -	\$ -	4.60 Non Spendable Fund Balance	\$ -	\$ -	\$ -
4.35 Contracted Alt. Programs	\$ -	\$ -	\$ -	Restricted/Reserved:			
4.36 State Approved Alt. Program	\$ -	\$ -	\$ -	4.25 Bond Refundings	\$ -	\$ -	\$ -
4.38 Gifted & Talented	\$ -	\$ -	\$ -	4.33 Maximum Effort Loan Aid	\$ -	\$ -	\$ -
4.40 Teacher Development and Eval	\$ 113,132	\$ 113,132	\$ -	4.51 QZAB Payments	\$ -	\$ -	\$ -
4.41 Basic Skills Program	\$ -	\$ -	\$ -	4.67 LTFM	\$ -	\$ -	\$ -
4.48 Achievement and Integration	\$ -	\$ -	\$ -	Restricted:			
4.49 Safe Schools Crime - Crime Levy	\$ 412,484	\$ 412,484	\$ -	4.64 Restricted Fund Balance	\$ 669,829	\$ 669,829	\$ -
4.50 Pre-Kindergarten	\$ -	\$ -	\$ -	Unassigned:			
4.51 QZAB Payments	\$ -	\$ -	\$ -	4.63 Unassigned Fund Balance	\$ -	\$ -	\$ -
4.52 OPEB Liab Not in Trust	\$ -	\$ -	\$ -				
4.53 Unfunded Sev & Retirement Levy	\$ -	\$ -	\$ -	08 TRUST			
4.59 Basic Skills Extended Time	\$ -	\$ -	\$ -	Total Revenue	\$ -	\$ -	\$ -
4.67 LTFM	\$ 810,064	\$ 810,064	\$ -	Total Expenditures	\$ -	\$ -	\$ -
4.72 Medical Assistance	\$ 423,068	\$ 423,068	\$ -	4.22 Unassigned Fund Balance	\$ -	\$ -	\$ -
Restricted:				20 INTERNAL SERVICE			
4.64 Restricted Fund Balance	\$ -	\$ -	\$ -	Total Revenue	\$ -	\$ -	\$ -
4.75 Title VII Impact Aid	\$ -	\$ -	\$ -	Total Expenditures	\$ -	\$ -	\$ -
4.76 Payment in Lieu of Taxes	\$ -	\$ -	\$ -	4.22 Unassigned Fund Balance	\$ -	\$ -	\$ -
Committed:				25 OPEB REVOCABLE TRUST			
4.18 Committed for Separation	\$ 577,793	\$ 577,793	\$ -	Total Revenue	\$ -	\$ -	\$ -
4.61 Committed Fund Balance	\$ -	\$ -	\$ -	Total Expenditures	\$ -	\$ -	\$ -
Assigned:				4.22 Unassigned Fund Balance	\$ -	\$ -	\$ -
4.62 Assigned Fund Balance	\$ 151,090	\$ 151,090	\$ -	45 OPEB IRREVOCABLE TRUST			
Unassigned:				Total Revenue	\$ 467,923	\$ 467,923	\$ -
4.22 Unassigned Fund Balance	\$ 2,237,925	\$ 2,237,925	\$ -	Total Expenditures	\$ 837,841	\$ 837,841	\$ -
02 FOOD SERVICES				4.22 Unassigned Fund Balance	\$ 2,472,881	\$ 2,472,881	\$ -
Total Revenue	\$ 3,490,475	\$ 3,490,476	\$ (1)	47 OPEB DEBT SERVICE			
Total Expenditures	\$ 3,689,990	\$ 3,689,990	\$ -	Total Revenue	\$ 597,783	\$ 597,783	\$ -
Non Spendable:				Total Expenditures	\$ 586,628	\$ 586,628	\$ -
4.60 Non Spendable Fund Balance	\$ 18,499	\$ 18,499	\$ -	Non Spendable:			
Restricted/Reserved:				4.60 Non Spendable Fund Balance	\$ -	\$ -	\$ -
4.52 OPEB Liab Not in Trust	\$ -	\$ -	\$ -	Restricted:			
Restricted:				4.25 Bond Refunding	\$ -	\$ -	\$ -
4.64 Restricted Fund Balance	\$ 20,063	\$ 20,063	\$ -	4.64 Restricted Fund Balance	\$ 282,055	\$ 282,055	\$ -
Unassigned:				Unassigned:			
4.63 Unassigned Fund Balance	\$ -	\$ -	\$ -	4.63 Unassigned Fund Balance	\$ -	\$ -	\$ -
04 COMMUNITY SERVICE							
Total Revenue	\$ 2,345,033	\$ 2,345,033	\$ -				
Total Expenditures	\$ 2,304,240	\$ 2,304,240	\$ -				
Non Spendable:							
4.60 Non Spendable Fund Balance	\$ -	\$ -	\$ -				
Restricted/Reserved:							
4.26 \$25 Taconite	\$ -	\$ -	\$ -				
4.31 Community Education	\$ 239,351	\$ 239,351	\$ -				
4.32 E.C.F.E.	\$ 430,642	\$ 430,642	\$ -				
4.40 Teacher Development and Eval	\$ -	\$ -	\$ -				
4.44 School Readiness	\$ 432,317	\$ 432,317	\$ -				
4.47 Adult Basic Education	\$ 8,170	\$ 8,170	\$ -				
4.52 OPEB Liab Not in Trust	\$ -	\$ -	\$ -				
Restricted:							
4.64 Restricted Fund Balance	\$ 160,071	\$ 160,071	\$ -				
Unassigned:							
4.63 Unassigned Fund Balance	\$ -	\$ -	\$ -				

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2019

<u>Federal Grantor/Pass-Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Federal Expenditures</u>
<u>U. S. Department of Agriculture</u>		
Pass-Through Minnesota Department of Education:		
Child Nutrition Cluster:		
National School Lunch Program	10.555	\$ 1,222,764
Commodity Distribution - Non-cash	10.555	<u>219,453</u>
Total Program 10.555		1,442,217
School Breakfast Program	10.553	460,031
Summer Food Service Program for Children	10.559	<u>92,601</u>
Total Child Nutrition Cluster		\$ 1,994,849
Fresh Fruit and Vegetables Program	10.582	<u>30,635</u>
Total Department of Agriculture		<u>2,025,484</u>
 <u>U. S. Department of Interior</u>		
477 Cluster:		
Pass-Through Red Lake Band of Ojibwe Indians:		
Indian Education Assistance to Schools	15.130	10,029
Pass-Through Leech Lake Band of Ojibwe Indians:		
Indian Education Assistance to Schools	15.130	<u>9,871</u>
Total Program 15.130 and 477 Cluster		<u>19,900</u>
Total Department of Interior		<u>19,900</u>
 <u>U. S. Department of Education</u>		
Direct Programs:		
Indian Education Grants to Local Education Agencies	84.060	266,744
 Pass-Through Minnesota Department of Education:		
Supporting Effective Instruction State Grants	84.367	214,167
Title I Grants to Local Education Agencies	84.010	1,381,138
Prevention and Intervention Programs for Children and Youths	84.013	143,473
Special Education Grants for Infants and Families	84.181	55,429
Education for Homeless Children and Youth	84.196	40,029

See Accompanying Notes to the Schedule of Expenditures of Federal Awards.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2019

<u>Federal Grantor/Pass-Through Grantor/Program Title</u>	<u>Federal CFDA Number</u>	<u>Federal Expenditures</u>
Special Education Cluster:		
Special Education Grants to States	84.027	725,332
Special Education - Preschool Grants	84.173	<u>36,747</u>
Total Special Education Cluster		762,079
 Pass-Through North Country Vocational Cooperative Center:		
Carl Perkins Career and Technical Education	84.048	<u>36,670</u>
Total Department of Education		<u>2,899,729</u>
 <u>Total Federal Assistance Expended</u>		 <u><u>\$ 4,945,113</u></u>

See Accompanying Notes to the Schedule of Expenditures of Federal Awards.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
JUNE 30, 2019

NOTE 1 - Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards (Schedule) includes the federal grant activity of Independent School District No. 31 and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirement, Cost Principles, and Audit Requirements for Federal Awards*. Therefore, some amounts in this schedule may differ from amounts presented in, or used in the preparation of the financial statements.

NOTE 2 - Child Nutrition Cluster

Cash receipts from the U. S. Department of Agriculture through the Minnesota Department of Education are included in revenues from federal sources. It is assumed that federal funds are expended first.

NOTE 3 - Food Donation Program

Program regulations do not require the District to maintain separate inventory records for purchased food and food received from the U.S. Department of Agriculture. This non-monetary assistance (expenditures) is reported in the Schedule at the fair market value of the commodities received.

NOTE 4 - Matching Requirements

Certain Federal programs require that the District contribute non-federal funds (matching funds) to support the Federally-funded programs. The District has complied with the matching requirements. The expenditure of non-Federal matching funds is not included on the Schedule.

NOTE 5 - Pass-through Entities

All pass-through entities listed above use the same CFDA numbers as the federal grantors to identify these grants, and have not assigned any additional identifying numbers.

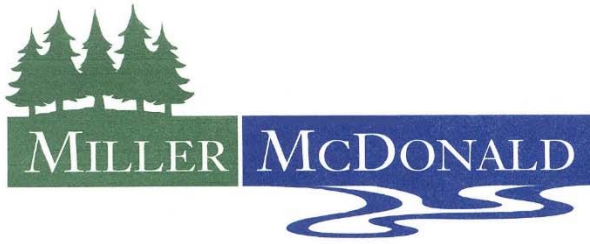
NOTE 6 - Indirect Cost Rate

The District has not elected to use the 10 percent de Minimis indirect cost rate as allowed under the Uniform Guidance.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
TAX LEVIES, TAX RATES AND STUDENT CENSUS
JUNE 30, 2019
(Unaudited)

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Property Tax Levies										
General Referendum	\$ 4,426,217	\$ 4,212,906	\$ 4,046,964	\$ 3,634,379	\$ 3,085,459	\$ 2,235,880	\$ 2,790,555	\$ 2,753,636	\$ 2,735,198	\$ 2,737,078
General Maintenance	2,523,555	2,889,584	2,635,476	2,386,415	1,674,437	1,944,504	1,755,458	1,656,050	1,626,433	1,973,806
Community Service	397,361	393,632	399,515	397,736	405,970	392,049	391,859	388,022	360,331	351,091
Debt Redemption	3,269,736	3,207,508	3,236,241	2,907,070	3,411,683	3,369,247	3,688,980	3,627,350	4,274,766	3,944,315
OPEB Pension Debt	419,719	531,787	540,755	540,399	567,439	567,283	572,559	571,797	-	-
Total Property Tax Levies	<u>\$ 11,036,588</u>	<u>\$ 11,235,417</u>	<u>\$ 10,858,951</u>	<u>\$ 9,865,999</u>	<u>\$ 9,144,988</u>	<u>\$ 8,508,963</u>	<u>\$ 9,199,411</u>	<u>\$ 8,996,855</u>	<u>\$ 8,996,728</u>	<u>\$ 9,006,290</u>
Taxable Net Tax Capacity										
Beltrami County	\$ 32,536,100	\$ 33,054,455	\$ 29,489,284	\$ 28,354,154	\$ 27,270,002	\$ 26,472,612	\$ 26,192,709	\$ 26,203,618	\$ 26,682,043	\$ 26,368,601
Hubbard County	3,813,556	3,671,810	3,665,525	3,490,189	3,369,273	3,228,077	3,094,207	3,081,085	3,270,691	3,460,714
Total Net Tax Capacity	<u>\$ 36,349,656</u>	<u>\$ 36,726,265</u>	<u>\$ 33,154,809</u>	<u>\$ 31,844,343</u>	<u>\$ 30,639,275</u>	<u>\$ 29,700,689</u>	<u>\$ 29,286,916</u>	<u>\$ 29,284,703</u>	<u>\$ 29,952,734</u>	<u>\$ 29,829,315</u>
Property Tax Rate	18.185%	19.122%	20.546%	19.569%	19.777%	21.121%	21.883%	21.293%	20.880%	20.993%
Referendum Market Values										
Beltrami County	\$ 2,452,528,803	\$ 2,452,315,627	\$ 2,227,619,509	\$ 2,150,115,763	\$ 2,082,158,556	\$ 2,036,184,585	\$ 2,011,066,868	\$ 2,010,513,459	\$ 1,939,767,425	\$ 1,929,380,345
Hubbard County	266,918,325	256,523,055	256,399,775	234,803,780	231,993,545	219,091,135	209,651,955	209,981,645	198,776,950	208,294,180
Total Referendum Market Values	<u>\$ 2,719,447,128</u>	<u>\$ 2,708,838,682</u>	<u>\$ 2,484,019,284</u>	<u>\$ 2,384,919,543</u>	<u>\$ 2,314,152,101</u>	<u>\$ 2,255,275,720</u>	<u>\$ 2,220,718,823</u>	<u>\$ 2,220,495,104</u>	<u>\$ 2,138,544,375</u>	<u>\$ 2,137,674,525</u>
Referendum Rate	0.16276%	0.15553%	0.16292%	0.15239%	0.13333%	0.09914%	0.12566%	0.12401%	0.12790%	0.12804%
Students Served (Weighted ADM/PUN*s)										
Residents	6,112.08	6,077.09	6,015.66	6,022.15	5,917.70	6,387.40	6,276.61	6,219.74	6,104.63	6,030.05
Nonresidents in District										
Tuition	49.76	55.24	51.73	55.68	70.15	68.90	75.52	75.18	64.80	80.36
Enrollment Options	296.26	319.31	327.21	342.88	321.44	333.15	348.44	316.04	347.14	309.93
Ineligible	1.98	1.22	1.35	0.72	0.25	0.01	0.08	3.10	2.40	1.53
Shared Aid	9.75	9.69	9.73	9.07	10.33	13.48	12.23	9.00	7.91	8.47
Shared Time Tuition	-	-	-	-	-	-	0.26	0.13	0.20	0.10
Adults	-	-	-	-	-	-	-	-	-	-
Residents Outside District										
Tuition	(16.01)	(17.69)	(22.99)	(21.92)	(15.48)	(21.65)	(28.21)	(22.90)	(16.59)	(20.18)
Charter	(527.49)	(504.41)	(492.69)	(475.88)	(502.56)	(528.32)	(482.83)	(448.18)	(443.20)	(430.80)
Enrollment Options	(399.68)	(394.65)	(338.23)	(351.72)	(342.12)	(402.42)	(379.00)	(426.07)	(411.11)	(382.28)
Total Students Served	<u>5,526.65</u>	<u>5,545.80</u>	<u>5,551.77</u>	<u>5,580.98</u>	<u>5,459.71</u>	<u>5,850.55</u>	<u>5,823.10</u>	<u>5,726.04</u>	<u>5,656.18</u>	<u>5,597.18</u>
Adjusted Weighted ADM/PUN*s*	5,481.17	5,497.34	5,511.95	5,537.43	5,394.46	5,789.81	5,763.22	5,661.53	5,597.46	5,526.90
Resident ADM's	5,616.39	5,588.53	5,533.72	5,532.34	5,443.18	5,578.91	5,461.95	5,410.83	5,319.43	5,238.58

*The State of Minnesota changed to Pupil Unit Weightings (PUN) from Weighted Average Daily Membership (WADM) in the year ending June 30, 2015 to calculate general education aid.



MILLER McDONALD, INC.
Certified Public Accountants
 513 Beltrami Avenue
 P.O. Box 486
 Bemidji, MN 56619
 (218) 751 - 6300
 Fax (218) 751 - 0782
 www.millermcdonald.com

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE BASED ON AN AUDIT
 OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
 WITH THE MINNESOTA LEGAL COMPLIANCE AUDIT GUIDE
 FOR SCHOOL DISTRICTS**

**The Board of Education
 Independent School District No. 31
 Bemidji, Minnesota**

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Independent School District No. 31 – Bemidji, Minnesota as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Independent School District No. 31 – Bemidji, Minnesota's basic financial statements, and have issued our report thereon dated December 19, 2019.

The *Minnesota Legal Compliance Audit Guide for School Districts*, promulgated by the State Auditor pursuant to *Minnesota Statutes* §6.65, contains seven categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions, and uniform financial accounting and reporting standards for school districts. Our audit considered all of the listed categories.

In connection with our audit, nothing came to our attention that caused us to believe that Independent School District No. 31 – Bemidji, Minnesota failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for School Districts*. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the Independent School District No. 31 – Bemidji, Minnesota's noncompliance with the above referenced provisions.

The purpose of this report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance. Accordingly, this communication is not suitable for any other purpose.

Miller McDonald, Inc.

December 19, 2019
 Bemidji, Minnesota



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 513 Beltrami Avenue
 P.O. Box 486
 Bemidji, MN 56619
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INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

**The Board of Education
 Independent School District No. 31
 Bemidji, Minnesota**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Independent School District No. 31 – Bemidji, Minnesota, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise Independent School District No. 31 – Bemidji, Minnesota’s basic financial statements, and have issued our report thereon dated December 19, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Independent School District No. 31 – Bemidji, Minnesota’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Independent School District No. 31 – Bemidji, Minnesota’s internal control. Accordingly, we do not express an opinion on the effectiveness of Independent School District No. 31 – Bemidji, Minnesota’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Independent School District No. 31 – Bemidji, Minnesota’s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Miller McDonald, Inc.

December 19, 2019
Bemidji, Minnesota



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Certified Public Accountants
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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR
 EACH MAJOR PROGRAM AND ON INTERNAL CONTROL
 OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

**The Board of Education
 Independent School District No. 31
 Bemidji, Minnesota**

Report on Compliance for Each Major Federal Program

We have audited Independent School District No. 31 – Bemidji, Minnesota's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Independent School District No. 31 – Bemidji, Minnesota's major federal programs for the year ended June 30, 2019. Independent School District No. 31 – Bemidji, Minnesota's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Independent School District No. 31 – Bemidji, Minnesota's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Independent School District No. 31 – Bemidji, Minnesota's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Independent School District No. 31 – Bemidji, Minnesota's compliance.

Opinion on Each Major Federal Programs

In our opinion, Independent School District No. 31 – Bemidji, Minnesota complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2019.

Report on Internal Control Over Compliance

Management of Independent School District No. 31 – Bemidji, Minnesota, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Independent School District No. 31 – Bemidji, Minnesota's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Independent School District No. 31 – Bemidji, Minnesota's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purposes described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, we did identify a certain deficiency in internal control over compliance, described in the accompanying schedule of findings and questioned costs as item 2019-001 that we consider to be a significant deficiency.

Independent School District No. 31 – Bemidji, Minnesota's response to the internal control over compliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. Independent School District No. 31 – Bemidji, Minnesota's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Miller McDonald, Inc.

December 19, 2019
Bemidji, Minnesota

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2019

I. SUMMARY OF AUDITOR'S RESULTS.

Financial Statements

What type of auditor's report is issued?

Unmodified

Internal control over financial reporting:

Material weakness(es) identified?

_____ Yes X No

Significant deficiency(ies) identified?

_____ Yes X None

Noncompliance material to the financial statements noted?

_____ Yes X No

Federal Awards

Internal controls over major federal award programs:

Material weakness(es) identified?

_____ Yes X No

Significant deficiency(ies) identified?

 X Yes _____ None

Type of auditor's report issued on compliance for major programs?

Child Nutrition Cluster

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

 X Yes _____ No

Identification of major programs:

Program or Cluster

CFDA No.

U.S. Department of Education:
Child Nutrition Cluster

10.553, 10.555, and 10.559

Dollar threshold for distinguishing type A or B programs:

\$ 750,000

Auditee qualified as a low-risk auditee?

_____ Yes X No

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2019

II. FINDINGS – FINANCIAL STATEMENT AUDIT.

INTERNAL CONTROL

None

III. FINDINGS AND QUESTIONED COSTS – MAJOR FEDERAL AWARD PROGRAMS AUDIT

INTERNAL CONTROL

U.S. DEPARTMENT OF EDUCATION

Finding 2019-001 – Child Nutrition Cluster, CFDA No. 15.553, 15.555 and 15.559 – Application Eligibility.

Condition

Testing of 40 applications found two instances where the application was not filled out properly and one instance where the students on the application were placed into an incorrect meal price category.

- One application was signed by a member not part of the household.
- One application was missing information in the household income section.
- One application had two foster students that were placed into the wrong meal price category.

Criteria

Uniform Single Audit guidance requires recipients of federal funds to have appropriate internal controls to ensure all free and reduced applications are properly completed and applied appropriately to the student's accounts.

Effect

Lacking controls could lead to noncompliance with the requirements of this program and could require the return of grant funds to the grantor agency.

Cause

The District's controls are not adequate to ensure the accuracy in the eligibility process.

Repeat Finding

No

Recommendation

We recommend the District design and implement internal controls and to ensure all free and reduced applications are completed properly and accurately applied to the student account.

INDEPENDENT SCHOOL DISTRICT NO. 31
BEMIDJI, MINNESOTA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2019

Management's Response – Corrective Action Plan

Explanation of Disagreement with Audit Finding

There is no disagreement with the audit finding.

Actions Planned in Response to Finding

District Staff will scrutinize applications closer. Recent 19/20 application audit by the State of Minnesota revealed zero errors on 600 applications.

Official Responsible for Ensuring CAP Implementation

Chris J. Leinen, Business Manager.

Planned Completion of CAP

July 1, 2019

Plan to Monitor Completion of CAP

Review applications through State monitoring process.

COMPLIANCE

None

QUESTIONED COSTS

None