



Title I 2023-2024

District Parent & Family Engagement Policy





Title I Parent & Family Engagement Plan 2023 - 2024

Bemidji Area Schools are committed to the goal of providing quality education for every child in this district. We want to establish partnerships with parents and with the community. Everyone gains if the school and home work together to support high achievement of our children. We cannot do this job alone. Parents and families play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success at every step along the way.

Part I. District Expectations:

The district must establish the district's expectations for parent involvement. Bemidji School District agrees to implement the following requirements:

- Bemidji School District will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I programs. Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Bemidji School District will work with its schools to ensure that the required school-level parent and family engagement plan meets the Title I requirements, and includes, as a component, a school-parent compact.
- Bemidji School District will incorporate this district-wide parent and family engagement plan into its district plan.
- In carrying out the Title I parent involvement requirements, to the extent practicable, Bemidji School District and its schools will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the Bemidji School District plan for Title I is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when it submits the plan to Minnesota Department of Education.
- Bemidji School District will involve parents of children served in Title I schools in decisions about how the one percent of Title I funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- The school district will be governed by the following definition of the term "parent" includes legal guardian or another person standing in place of a parent (i.e., a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the child's welfare).
- Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - that parents play an integral role in assisting their child's learning;
 - that parents are encouraged to be actively involved in their child's education at school;
 - that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
 - activities such as those described in the *Every Student Succeeds Act* (ESEA).

Part II. District Family Engagement Plan Required Components:

1. Bemidji School District will take the following actions to involve parents in the joint development of its district/school Parent & Family Engagement Plan:

| Activity | Date | Contact Person |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------------------------------------|
| District Title I Parent Advisory Council (PAC) Meetings (posted on district web page: www.bemidji.k12.mn.us) | October 1, 2023 Finalize dates and post | Director of Curriculum & Administrative Services (218) 333-3100, ext. 31103 |

2. Bemidji School District will involve parents in the process of district and school plan, review and improvement:

| Activity | Date | Contact Person |
|------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|--------------------------------------------------|
| Inform parents of school report card & parents' right to know teacher qualifications in the Fall District Title I Newsletter | By October 1, 2023 | Director of Curriculum & Administrative Services |
| Notify the parents if their child's school has been identified as needs improvement | By October 1, 2023 | School Principal |
| Identify students who qualify for Title I services | Fall 2023 | School Title I Teachers |
| Involve parents of students in the identified sub-groups as part of the school support team | Fall 2023 | School Principal & Title I Teachers |
| Conduct staff development for implementing effective strategies for parental involvement - at School Staff Meetings | Prior to Fall Parent Teacher Conferences | School Principal |
| Title I School Parent Meetings | By May 26, 2024, Finalize Plan Revision & Parent Signature | School Principal & Title I Teachers |
| 2022 State Test Data Presentation | Fall 2023 - First PAC meeting of the school year | Director of Curriculum & Administrative Services |

3. Bemidji School District will provide the following necessary coordination, technical assistance and other support to assist Title I schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance:

| Activity | Date | Contact Person |
|--------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------|
| Support & Input from the District PAC | 2023-2024 School Year | Director of Curriculum & Administrative Services |
| Resources for Kindergarten Packets to support early reading and math skills for all elementary schools | By Fall 2023 Parent Teacher Conferences | |

| Activity | Date | Contact Person |
|---------------------------------------------------------|--------------------------------------------------------|----------------------------------------------------------|
| Title I School Family Involvement Meetings & Activities | See School Calendars for Family Involvement Activities | School Principal, Title I Teachers, & Classroom Teachers |
| Parent Teacher Conferences | See School Calendars for Dates | |
| School & District Web Pages | Updated throughout the school year | Kristeena Friedt, Data Assessment Specialist |
| Online Family Access | Throughout the school year | Andrew Fuller, District Technology Coordinator |

4. Bemidji School District will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

| Activity | Date | Contact Person |
|-------------------------------------|-----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Pre-School Transition Team Meetings | 2023-2024 School Year | Rachel Amdahl, Community Education Coordinator; Alexis Wilde, Special Education Director; Director of Curriculum & Administrative Services; Elementary School Principals |
| Staff Meetings | 2023-2024 School Year | School Principals |

5. Bemidji School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement plan in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement plan and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement plan.

| Activity | Date | Contact Person |
|----------------------------------------------------------------|--------------------------------------------|--------------------------------------------------|
| School Annual Survey of Family Engagement Activities | By end of each school year | Title I Teachers |
| District-wide Parent Survey, planned with District Title I PAC | Every three years Next survey 2023-2024 | Director of Curriculum & Administrative Services |

6. Bemidji School District will use the findings of the evaluation to design evidence-based strategies for more effective parent and family engagement as necessary and to revise the parent and family engagement policy as necessary.

| Activity | Date | Contact Person |
|------------------------------------------------------------------------------------------------------|----------------------------------|---------------------------------------------------------------------------------------------|
| Title I Staff & Principal Training with Minnesota Department of Education | Throughout 2023-2024 school year | Director of Curriculum & Administrative Services |
| Minnesota Association of Administrators of State and Federal Education Programs (MAASFEP) Conference | Fall 2023 | Title I School Principals and Teachers; Director of Curriculum & Administrative Services |

7. Bemidji School District will involve parents in activities at the district. This includes establishing a Parent Advisory Council that represents the population of Title I parents and family members, that develops, evaluates and reviews or revises the parent and family engagement policy.

| Activity | Date | Contact Person |
|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|--------------------------------------------------|
| District Title I Parent Advisory Council Meetings (posted on district web page: www.bemidji.k12.mn.us) | Throughout 2023-2024 school year | Director of Curriculum & Administrative Services |

8. Bemidji School District will involve parents and family members of the children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent and will ensure that not less than 90 percent reserved goes directly to Title I schools.

| Activity | Date | Contact Person |
|--------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------------------------------------------------------------------------------|
| Title I School and District Parent Meetings | Throughout the 2023-2024 school year | School Principal & Title I Teachers; Director of Curriculum & Administrative Services |
| Family Involvement Activities, School Newsletters, Homework Help | 2023-2024 School Year | School Principals, Title I Teachers, & Classroom Teachers |
| Resources for Kindergarten Packets to support early reading and math skills for all elementary schools | By Fall 2023 Parent Teacher Conferences | Director of Curriculum & Administrative Services |

Part V. Accessibility:

In carrying out the parental involvement requirements of this part Bemidji School District to the extent practicable, shall provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

Part VI. Adoption:

The Bemidji School District Parent & Family Engagement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I programs, as evidenced by meeting minutes and sign-in sheets.

On October 18, 2023, Bemidji School District Family Engagement Plan will be in effect for the period of 2023-2024 school year.

The Bemidji School District will make this plan available to all parents of participating Title I children on or before September 5, 2023, in print form and on the district web page: <http://www.bemidji.k12.mn.us/curriculum/title-one/>

Signature of Title I Authorized Representative

Date

Parents involved with the development of Bemidji School District 2023-2024 Title I Parent & Family Engagement Policy:

| PARENT NAME | SCHOOL | SIGNATURE |
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