



JEREMY OLSON, SUPERINTENDENT  
218-333-3100 ext 31120  
Dr\_Jeremy\_Olson@isd31.net

A. WILDE  
DIRECTOR OF  
SPECIAL EDUCATION  
218-333-3100 ext 31104  
Alexis\_Wilde@isd31.net

J. HICKMAN  
DIRECTOR OF  
HUMAN RESOURCES  
218-333-3100 ext 31113  
Jordan\_Hickman@isd31.net

A. EASTRIDGE  
DIRECTOR OF  
BUSINESS SERVICES  
218-333-3100 ext 31196  
Ashley\_Eastridge@isd31.net

C. CARDENUTO  
DIRECTOR OF  
CURRICULUM & ADMIN SERVICES  
218-333-3100 ext 31103  
Colleen\_Cardenuto@isd31.net

**Out of Attendance Area**

**School Year** \_\_\_\_\_

Each year Principals may consider special requests to allow parents to enroll students in a school out of their attendance area. **Parents making such requests are responsible for transportation arrangements for their children both to and from school.**

The attendance requirement for students who attend a school out of their attendance area states there shall be no more than 5 tardies or absences during a grading period. If the student does not meet the attendance requirement, the Principal has the discretion to send the student back to his/her neighborhood school.

*During the month of August you will receive notification from the school you are applying for if your request was granted. Permission may be granted on an **Annual Basis** depending on the **Space Available** at the requested school.*

**Please complete and return to the requested school secretary before May 30th.**

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade Level in Fall 2024 \_\_\_\_\_

Neighborhood School: \_\_\_\_\_ School Requested: \_\_\_\_\_

Street Address: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Daytime Phone Number: \_\_\_\_\_

Reason for Request: \_\_\_\_\_

\_\_\_\_\_

Approved: Yes or No